

**Louisiana Licensed Professional Counselors Board of Examiners
July 19, 2024
Board Meeting
LPC Board Office
11410 Lake Sherwood Avenue North, Suite A, Baton Rouge, LA 70816
DRAFT**

The meeting was called to order by R Salgado at 12:01pm. J Doming took the roll call and determined a quorum was present.

Members Present:

R Salgado
N Pierce
L Fazio-Griffith
E Airhia
E Dossaji
K Hebert
K Tyner
F Nash
M Reynaud

Members Absent:

C Butler
A Hays

Staff Present:

J Doming
R Lundin

Guests Present:

J Raines
A Latiolais
S Morris
D Fontenot
A Murray-Peoples
C Downs
D Dobbins (*via Zoom*)

Agenda

E Airhia motions to accept the agenda. K Tyner seconds. All in favor. No opposed.

LPC Licensure Hearings for Applicants Scheduled to Appear

<<see court report minutes>>

Reinstatement LPC #5316

<<see court report minutes>>

E Airhia motioned to recommend reinstatement of the license and continuing with monitoring including counseling. Motion restated due to video and audio not on for recording:

E Airhia motioned to reinstate C Downs for LPC license and continuing monitoring and counseling. F Nash. All in favor. No opposed.

LPC Licensure Hearings for Applicants not Scheduled to Appear

Sharron Chambliss case presented by J Raines. N Pierce motions to accept the Findings of Fact and Conclusion of Law for Sharron Chambliss. F Nash seconds. All in favor. No opposed.

Chelesa Johnson case presented by J Raines. N Pierce motions to accept the Findings of Fact and Conclusion of Law for Chelesa Johnson. K Tyner seconds. All in favor. No opposed.

Tracy Ratliff case presented by J Raines. N Pierce motions to accept the Findings of Fact and Conclusion of Law for Tracy Ratliff. K Tyner seconds. All in favor. No opposed.

Ashly Descant case presented by J Raines. K Tyner motions to accept the Findings of Fact and Conclusion of Law for Ashly Descant. F Nash. All in favor. No opposed.

Earl Godfrey case presented by J Raines. E Airhia motions to accept the Findings of Fact and Conclusion of Law for Earl Godfrey. K Tyner seconds. All in favor. No opposed.

Jessica Guillory case presented by J Raines. N Pierce motions to accept the Findings of Fact and Conclusion of Law for Jessica Guillory. F Nash seconds. All in favor. No opposed.

No public comments.

Board Meeting Minutes

K Tyner motions to accept the May Board Meeting minutes. N Pierce seconds. All in favor. No opposed.

Committee on Disciplinary Affairs Report: K Tyner, N Pierce, R Salgado, J Doming, J Raines

J Raines presents Consent Agreement #23/24-177, LPC #8398. N Pierce motions to accept Consent Agreement #23/24-177, LPC #8398. K Tyner seconds. All in favor. No opposed.

J Raines presents Consent Agreement #22/23-136, LPC #2071. N Pierce motions to accept Consent Agreement #22/23-136, LPC #2071. E Dossaji seconds. All in favor. No opposed.

J Raines presents Consent Agreement #23/24-8, LPC #2810. N Pierce motions to accept Consent Agreement #23/24-8, LPC #2810. E Dossaji seconds. All in favor. No opposed.

J Raines presents Consent Agreement #23/24-212, LPC #4402. N Pierce motions to accept Consent Agreement #23/24-212, LPC #4402. K Tyner seconds. All in favor. No opposed.

J Raines presents Consent Agreement #22/23-189, 23/24-174, 23/24-185, PLPC #PLC9453. N Pierce motions to accept Consent Agreement #22/23-189, 23/24-174, 23/24-185, PLPC #PLC9453. K Tyner seconds. All in favor. No opposed.

J Raines presents Consent Agreement #23/24-245,250, LPC#6035. N Pierce motions to accept Consent Agreement #23/24-245,250, LPC#6035. K Tyner seconds. All in favor. No opposed.

Disciplinary Affairs Report presented by R Salgado.

Unofficial Complaints Received since 5/24/2024:

1. 23/24-239 Unprofessional Behavior
2. 23/24-240 Unethical Behavior
3. 23/24-241 Unlicensed
4. 23/24-243 Unprofessional Behavior
5. 23/24-249 Unethical Behavior
6. 23/24-258 No Information
7. 24/25-2 Unethical Behavior

Official Complaints Received since 5/24/2024:

1. 23/24-238 Unethical Behavior
2. 23/24-242 Unethical Behavior
3. 23/24-244 Unethical Behavior
4. 23/24-245 Inappropriate Relationship/Unethical Behavior
5. 23/24-246 Unethical Behavior/Confidentiality
6. 23/24-247 Unprofessional Behavior
7. 23/24-248 Unprofessional Behavior
8. 23/24-250 Dual Relationship/Unethical Behavior
9. 23/24-251 Unprofessional Behavior
10. 23/24-252 Unethical Behavior
11. 23/24-253 Unlicensed
12. 23/24-254 Unethical Behavior
13. 23/24-255 Unethical Behavior
14. 23/24-256 Unethical Behavior
15. 23/24-257 Unprofessional Behavior
16. 23/24-259 Violation of Rules

17. 23/24-260 Unethical Behavior
18. 23/24-261 Unethical Behavior
19. 24/25-1 Unethical Behavior
20. 24/25-3 Unethical Behavior
21. 24/25-4 Unethical Behavior
22. 24/25-5 Unethical Behavior

Cases to Open:

1. 23/24-238 Unethical Behavior
2. 23/24-241 Unlicensed
3. 23/24-245 Inappropriate Relationship/Unethical Behavior
4. 23/24-246 Unethical Behavior/Confidentiality
5. 23/24-250 Dual Relationship/Unethical Behavior
6. 23/24-252 Unethical Behavior
7. 23/24-253 Unlicensed
8. 23/24-260 Sexual Misconduct/Unethical Behavior

Cases to Close:

1. 22/23-184 Renewed without Meeting Requirements
2. 22/23-188 Unethical Behavior/Confidentiality
3. 22/23-190 Unethical Behavior
4. 22/23-216 Unethical Behavior
5. 22/23-229 Practicing without a License
6. 22/23-239 Unethical Behavior
7. 23/24-200 Unethical Behavior
8. 23/24-207 Unethical Behavior
9. 23/24-218 Unethical Behavior
10. 23/24-219 Unethical Behavior

Complaints to Dismiss:

1. 22/23-219 Unethical Behavior
2. 22/23-241 Unethical Behavior
3. 22/23-246 Unprofessional Behavior
4. 22/23-251 Unethical Behavior
5. 22/23-252 Unethical Behavior
6. 22/23-253 Unethical Behavior
7. 23/24-186 Failure to Disclose
8. 23/24-209 Unethical Behavior
9. 23/24-240 Unethical Behavior
10. 23/24-242 Unethical Behavior

11. 23/24-243 Unprofessional Behavior
12. 23/24-244 Unethical Behavior
13. 23/24-247 Unprofessional Behavior
14. 23/24-248 Unprofessional Behavior
15. 23/24-254 Unethical Behavior
16. 23/24-255 Unethical Behavior
17. 23/24-258 No Information
18. 23/24-261 Unethical Behavior
19. 24/25-1 Unethical Behavior
20. 24/25-3 Unethical Behavior
21. 24/25-4 Unethical Behavior
22. 24/25-5 Unethical Behavior

TOTAL OPEN CASES TO DATE: 155

Consent Agreements:

22/23-136	LPC #2071
23/24-8	LPC #2810
23/24-177	LPC #8398
22/23-189, 23/24-174, 23/24-185	#PLC9453
23/24-245, 250,	LPC #6035
23/24-212	LPC #4402

Overdue Responses:

22/23-19
 22/23-97
 23/24-79
 23/24-90
 23/24-101
 23/24-102

N Pierce motions to accept the Committee on Disciplinary Affairs Report. K Tyner seconds. All in favor. No opposed. No public comments.

Committee on Legislative Affairs Report: E Airhia, K Hebert, A Trogden

Legislative updates from LCA provided to Board.

L Fazio-Griffith motions to accept the Committee on Legislative Affairs Report. K Tyner seconds. All in favor. No opposed. No public comments.

Committee on Licensure/Supervision/Appraisal Report- LPC: L Fazio-Griffith, A Dossaji, R Salgado

The LPC Committee on Licensure/Supervision/Appraisal Report presented by L Fazio-Griffith.

Total Number of LPC Applications Reviewed:				
Application	June	July	Expedited	Total
LPC Application for Licensure	7	21	34	62
<i>55 Approved; 6 Intent to Deny; 1 Incomplete</i>				
LPC Endorsement Application	4	11	4	19
<i>14 Approved; 5 Incomplete</i>				
PLPC Application (Section 1, 2, 3)	29	29	82	140
<i>133 Approved; 7 Intent to Deny</i>				
PLPC Application: Section 1 Only	0	0	0	0
<i>NA</i>				
LPC Supervisor Application	13	18	7	38
<i>36 Approved; 2 Intent to Deny</i>				
Appraisal Privilege	1	1	0	2
<i>2 Approved</i>				
PLPC: Change/Add Supervisor	7	15	0	22
<i>22 Approved</i>				
PLPC Practice Setting Updates	35	49	0	84
<i>84 Approved</i>				
PLPC Audited Renewal Approvals				0
PLPC Standard Renewal Approvals				0
LPC Audited Renewal Approvals				236
LPC Standard Renewal Approvals				1239
Telehealth Approvals				99
Total LPC Applications Reviewed				1941

Discussion on supervision. Information and evaluation which would give PLPC the opportunity to evaluate LPC-S. F Nash motions to accept the Committee on Licensure/Supervision/Appraisal Report. K Tyner seconds. All in favor. No opposed. No public comments.

Committee on Licensure/Supervision- LMFT: A Hays, K Tyner

The LMFT Committee on Licensure/Supervision Report presented by F Nash.

Total Number of LMFT Applications Reviewed:				
Application	June	July	Expedited	Total
LMFT Application for Licensure	0	0	1	1
<i>1 Approved</i>				
LMFT Endorsement Application	1	1	1	3
<i>3 Approved</i>				
PLMFT Application (Section 1, 2, 3)	2	3	3	8
<i>8 Approved</i>				
PLMFT Application: Section 1 Only	0	0	0	0
<i>NA</i>				
PLMFT: Change/Add Supervisor	0	1	0	1
<i>1 Approved</i>				
PLMFT Practice Setting Updates	2	2	0	4
<i>4 Approved</i>				
LMFT Supervisor	0	0	0	0
<i>NA</i>				
LMFT Supervisor Candidate	0	0	0	0
<i>NA</i>				
PLMFT Audited Renewal Approvals				0
PLMFT Standard Renewal Approvals				0
LMFT Audited Renewal Approvals				0
LMFT Standard Renewal Approvals				0
Total LMFT Applications Reviewed				17

E Airhia motions to accept the LMFT Committee on Licensure/Supervision Report. L Fazio-Griffith seconds. All in favor. No opposed. No public comments.

Marriage and Family Therapy Advisory Committee Report: K Tyner, F Nash, A Hays, M Reynaud

K Tyner presented that the committee went over new rule verbiage and interaction with LAMFT regarding rules. The LAMFT has a newly established Board. E Airhia motions to accept the Marriage and Family Therapy Advisory Committee report. L Fazio-Griffith seconds. All in favor. No opposed. No public comments.

Rules Committee: L Fazio-Griffith, E Dossaji, R Salgado, A Hays

Presented by L Fazio-Griffith. The rules committee discussed having Board-Approved supervisors attend an orientation within one year of receiving the designation and will receive certificate of completion which they will be required to upload as part of renewal application. The orientation will need to be developed before any rules can be drafted. L Fazio-Griffith motions to move forward with the supervisor orientation planning to get it to the next steps to be adopted. K Tyner seconds. All in favor. No opposed.

Discussion regarding welcome home act. The committee's recommendation is to change the current endorsement rule requirement from five years to one year of practice. K Tyner states that this would apply to the LMFT endorsement license as well. L Fazio-Griffith motions to approve moving forward with endorsement requirement to one year. K Tyner seconds. All in favor. No opposed.

Discussion on possible Telehealth designation registration process. There are other states allowing telehealth registration. The board would set a fee for an individual to get designation to just provide telehealth. Applicants would be required to provide proof of a valid license and would require an individual to complete background check. L Fazio-Griffith motions to allow committee to further investigate the telehealth designation registration and bring something formal to the Board in September. K Tyner seconds. All in favor. No opposed.

L Fazio-Griffith presented licensure exclusion under 1113 of the practice act. Any nonresident temporarily employed in this state to render mental health counseling services for not more than thirty days a year, who meets the requirements of R.S. 37:1107 for licensure or who holds a valid license and certificate issued under the authority of the laws of another state. Requesting interpretation of not more than thirty days a year. The board agreed that this would be no more than thirty sessions per year rather than thirty consecutive days.

K Hebert motions to accept the Rules Committee report. E Airhia seconds. All in favor. No opposed. No public comments.

Committee on Professional Assistance Program Report: E Airhia, L Fazio-Griffith, C Butler

Presented by E Airhia. The committee has four active participants and four new possible participants. E Airhia motions to accept the Committee on Professional Assistance Program report. L Fazio-Griffith seconds. All in favor. No opposed. No public comments.

Committee on Budget Report: N Pierce, R Salgado, J Doming

April and May 2024 Financials presented by J Doming. N Pierce motions to accept. K Tyner seconds. All in favor. No opposed.

Board room update presented by J Doming. Board Resolution for Arnold & Associates presented by R Salgado. N Pierce motions to accept. K Tyner seconds. All in favor. No opposed. No public comments.

Deputy Director Report: R Lundin

Deputy Director report presented by R Lundin. Licensure Committee Meetings and review of Supervisor Evaluation/Information; Notice of Intent to Deny Letters and Licensure Hearing Preparation; Review of incoming rapsheets; PAP work: Meeting with committee and potential participants, Correspondence with PAP participants and Assurance Recovery Monitoring; Staff Payroll; Expense Reports; HR updates to Civil Service; General Licensee Correspondence via email and phone calls; Staff Meeting and Support; LPC renewal and lapsed notifications; Final Rule Submission: Social and Cultural Foundations continuing education, Supervision requirements for PLPC. E Airhia motions to accept the Deputy Director report. N Pierce seconds. All in favor. No opposed.

Executive Director Report: J Doming

Executive Director report presented by J Doming. Discipline Correspondence (NLs), Records and Meetings; Working with new attorney at BSW and updating disciplinary files; Submitted State Reports: Act 627, Risk exposure report, Accounts Receivable quarterly report, Act 611; Counselor Regulatory Boards Summit (CRBS/NBCC) conference and presentation on Compact Licensing; Personnel performance evaluations for FT Staff; Closing out 23/24 FY files and preparing for the AFR; Preparing for weekly Counseling Compact Commission meetings; Office Staff Support; Website updates for the public: Automated Verifications; Rules Review and Committee Meeting; Team meeting to discuss legislative requirements; Financials: Lasers Reporting, Annual Financial Review (AFR requirements), Deposits, Accounts Payable, Authorize.net reporting/reconciliation.

E Dossaji motions to move into executive session for Executive Director evaluation. N Pierce seconds.

K Tyner motions to move out of executive session. N Pierce seconds. Board moves out of executive session.

E Airhia motions to approve the executive director's salary increase by 5%. K Tyner seconds. All approve; no abstentions.

K Tyner motions to approve the Executive Director report. F Nash seconds. All in favor. No opposed.

New Business

Next Board Meeting: Date/Time September 20th, 2024, at 12:00pm

N Pierce term expiring August 2024. Plaque presented to N Pierce.

E Airhia motions to adjourn. N Pierce seconds. The Board meeting adjourns at 2:18pm.

