

Frequently Asked Questions: LPC-Supervisors

-What's the difference between a LPC-S and a Board-approved LPC-S?

Although you may be a LPC-S, this does not mean you may supervise any Counselor Intern. In order to comply with current laws and Board rules, LPC-Supervisors must be approved by the Board as the Board-approved LPC-S for each Counselor Intern they wish to supervise. Counselor Interns are required to remain under the active supervision of their Board-approved LPC-S until they are licensed. Even if a Counselor Intern has completed the required 3,000 supervision hours or passed the NCE or NCMHCE, they must remain under Board-approved supervision until they have been approved for licensure.

- How do I apply to become a LPC-Supervisor?

Individuals interested in becoming a LPC-Supervisor must have at least five years of experience practicing mental health counseling; two of the five years must be post-licensure. [LPC-Supervisor applicants](#) must submit an updated Declaration of Practices and Procedures, official verification of supervisor training (official transcript or certificate of training), a letter from a colleague or supervisor verifying that practice for at least five years, and a \$100 LPC-Supervisor application fee. Additionally, if you wish to list any areas of expertise or specialization on your Declaration of Practices and Procedures and the Board's website, documentation (e.g., transcripts, certificates, letter from supervisor) must be submitted for Board review; otherwise, you should refer to these areas as "areas of focus."

- Do I have to submit an updated Statement of Practices and Procedures?

Yes. In this updated document you will refer to yourself as a LPC-Supervisor. Please refer to our sample [LPC-Supervisor Declaration of Practices and Procedures.](#)

- My Counselor Intern supervisee wants to change supervisors. What paperwork and documentation should I submit?

Counselor Interns changing Board-approved supervisors must submit an updated Part 2 and Part 3 of the Registration of Supervision application, \$100 change of supervisor application fee, a completed Documentation of Experience form documenting the hours accrued with their current Board-approved supervisor, and an updated Declaration of Practices and Procedures.

Counselor Interns must remain under the supervision of their current Board-approved supervisor until their new Board-approved supervisor has been approved. If supervision with their current Board-approved supervisor is terminated before a new supervisor is approved, they must discontinue practicing mental health counseling until a new Board-approved supervisor has been approved.

-I want to terminate my supervisory relationship with my Counselor Intern supervisee. What paperwork and documentation should I submit?

If you wish to terminate supervision with a Counselor Intern, you must submit a Documentation of Experience form. Also, please submit in writing the reason for the termination and the date of your last meeting with your supervisee. Until the Documentation of Experience form is received, you are responsible for the Counselor Intern and they will remain on your list of current supervisees.

- If my Counselor Intern has completed their supervision hours, but has not passed the National Counselor Examination (NCE), do they have to remain under supervision?

Yes. A registered Counselor Intern must remain under supervision of their LPC-S not only until they pass the NCE (or NCMHCE), but until they are officially approved for LPC licensure. It is unlawful to practice any type of mental health counseling as a Counselor Intern unless you are under the active supervision of a Louisiana Board-approved supervisor.