

CEHs AUDIT FORM: Please complete and submit ONLY IF AUDITED.

Date	# of CEHs	Approving Body (AAMFT, LAMFT, etc.) See Rules: Chapter 35	Program/Activity Title & Brief Description
CLOCK Hours in <u>Marriage and Family Therapy Ethics (3 hours REQUIRED)</u> and <u>Diagnosis (6 hours REQUIRED)</u>			
CLOCK Hours in the Area of <u>Marriage and Family Therapy</u>			
CLOCK Hours <u>NOT</u> in the area of <u>Marriage and Family Therapy (max. of 20 hours for a LMFT licensed in another mental health discipline—e.g. LPC)</u>			
TOTAL # of CEHs			

Please Note:

- o CEHs may also be gained by taking coursework (graduate level only) from a regionally accredited institution in one of the approved content areas for continuing education listed in §3503. **One semester hour is equivalent to 15 clock hours and one quarter hour is equivalent to 10 clock hours.** Verification for coursework may consist of either copies of transcripts for coursework taken for credit or letter of attendance from instructor for courses audited.
- o 1.0 Continuing Education Unit (CEU) = 10.0 Continuing Education Hours (CEH). 40 CEHs (40 Continuing Education Clock Hours) are required per renewal period. **Of these 40 CEHs**, all licensees must accrue **3 CEHs in MFT ethics, 6 CEHs in diagnosis, and all LMFT Supervisors must complete 6 CEHs in clinical MFT supervision.**





SUPERVISEE UPDATE FORM

All LMFT Supervisors are required to complete, sign, and submit this form even if you choose NOT to renew your supervisor privileging designation. For each supervisee, please provide the supervisee's name, the date upon which you last met with the supervisee, and a brief status update on your supervisee's progress (including any issues or concerns). Please submit additional pages if necessary.

- If you **do not have** any supervisees, please check this box:
- If you **DO NOT want to renew your supervisor privileging designation**, please check this box:

To renew your supervisor privileging designation, you must **renew your LMFT license**, submit an **additional \$100 fee**, and submit **proof of completion of 6 CEHs specific to clinical MFT supervision** by the postmark deadline of 12/31/2017 to avoid a late fee. **ALL** supervisor privileging designation renewal applicants **MUST** submit proof of 6 CEHs specific to clinical MFT supervision.

If you were approved by the Board as a LMFT-S in 2015 *and* your LMFT license renewal date is by 12/31/2017, you are **NOT required** to renew this privileging designation until 2019; however, **you are still required to complete and submit this form.**

Supervisee Name	Date of <u>Last Meeting</u>	Status Update

Attestation Statement: By my signature below, I attest the information provided herein is accurate. I understand completion of the Supervisee Update Form is required and that I may not supervise PLMFTs with an **Inactive or Expired LMFT license**. Furthermore, I understand that I **must renew my supervisor privileging designation in order to supervise PLMFTs**.

Supervisor Name (please print legibly) _____

Supervisor Signature _____ Date _____