

MINUTES November 16, 2018
LICENSED PROFESSIONAL COUNSELORS BOARD OF EXAMINERS
Approved

The meeting was called to order by K Steele at 12:33 PM. K Steele took the roll call and determined a quorum was present.

Members Present:

P Millhollon
L Fazio-Griffith
K Steele
R Cathey
D Mayeux
J Mims
N Pierce
R Salgado
J Cortez

Members Absent:

C Guillotte
E Airhia

Staff Present:

J Doming
R Lundin

Guests Present:

Agenda

K Steele asks to approve the agenda. L Fazio-Griffith approves. P Millhollon seconds. All approved; no abstentions.

N Pierce calls roll.

Board Meeting Minutes

K Steele asks for a motion to approve the September Board Meeting minutes. R Salgado motions to approve. N Pierce seconds. All approved; no abstentions.

K Steele motions to approve Board member policy and procedures manual. L Fazio-Griffith approves. N Pierce seconds. All approved; no abstentions.

Committee on Legislative Affairs – C Guillotte, E Airhia, J Mims, J Doming, M Feduccia

M Feduccia provides updates. Trying to have more LPC Board licensees at the Capitol to lobby for the profession this spring. Trying to get more provisional licensees involved. K Steele asks for public comments. No comments

Committee on Disciplinary Affairs Report- K Steele, N Pierce, R Salgado, J Doming

K Steele presents the Disciplinary Affairs Committee Report.

Official Complaints Received since September 21, 2018:

1. 18/19-27 Sexual Misconduct
2. 18/19-28 Unethical Conduct
3. 18/19-29 Medicaid Fraud
4. 18/19-30 Unethical Conduct
5. 18/19-31 Practicing outside of scope *
6. 18/19-32 Practicing without license *
7. 18/19-33 Practicing without license *

8. 18/19-34 Sexual Misconduct

Cases to Open:

1. 18/19-27 Sexual Misconduct
2. 18/19-29 Medicaid Fraud
3. 18/19-30 Unethical Conduct
4. 18/19-31 Practicing outside of scope *
5. 18/19-32 Practicing without license *
6. 18/19-33 Practicing without license *
7. 18/19-34 Sexual Misconduct

Cases to Close:

1. 17/18-30 Fraudulent Billing
2. 17/18-68 Unprofessional Conduct
3. 17/18-41 Unlawful Practice
4. 17/18-49 Unethical Conduct
5. 17/18-57 Unethical Conduct
6. 17/18-59 Unprofessional Conduct
7. 18/19-10 Unprofessional Conduct
8. 18/19-11 Unethical Conduct
9. 18/19-17 Unlawful Practice

Complaints to Dismiss:

1. 18/19-28 Unethical Conduct
2. 18/19-12 Unlawful Practice

*Board-Initiated

K Steele asks for public comments. No comments.

P Millhollon motions to approve. N. Pierce seconds. All in favor; no abstentions.

Committee on Licensure/Supervision/Appraisal –LMFT- C Guillotte, P Millhollon, R Cathey, K Steele

R Cathey presents licensure numbers:

Total Number of LPC Applications Reviewed: October & November 2018			
Application	Oct.	Nov.	Total
LPC Application for Licensure	23	13	36
31 APPROVED; 5 DENIED			
LPC Endorsement Application	1	6	7
4 APPROVED; 1 DENIED; 2 NEED ADDITIONAL INFORMATION			
PLPC Application (Section 1, 2, 3)	15	15	30
23 APPROVED; 6 DENIED; 1 NEED ADDITIONAL INFORMATION			
PLPC Application:Section 1 Only	3	0	3
3 APPROVED			
PLPC Application: Section 1 and 2 Only	0	0	0
N/A			
PLPC Application: Section 2 Only	0	0	0
N/A			
PLPC Application: Section 2 and 3 Only	1	0	1
1 APPROVED			
PLPC Application: Section 3 Only	2	2	4
3 APPROVED; 1 DENIED			
PLPC: Change/Add Supervisor	6	13	19
19 APPROVED			
LPC Supervisor Application	4	7	11
9 APPROVED; 2 DENIED			
Appraisal Privilege	1	0	1
1 APPROVED			
LPC Areas of Expertise Review	0	0	0
N/A			
Application for Expedited Processing	26	16	42
PLPC Practice Setting Updates	47	9	56
Total LPC Folders Reviewed	129	81	210

K Steele asks for public comments. No comments.

D Mayeux motions to approve. L Fazio-Griffith seconds. All approved; no abstentions.

Committee on Licensure/Supervision/Appraisal –LPC J Mims, J Cortez

J Cortez presents licensure report. The data includes those practice settings and expedited applications approved each month by Board Staff.

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October & November 2018**

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PLPC Application: Section 1 and 2 Only	0	0	0
N/A			
PLPC Application: Section 2 Only	0	0	0
N/A			
PLPC Application: Section 2 and 3 Only	1	0	1
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J Mims would like to send the discipline committee complaints from supervisors so the committee can look into board initiating an investigation. DOE forms that are signed with complaints can act as Official Complaints.

K Steele asks for public comments. No comments.

D Mayeux motions to approve licensure report. L Fazio-Griffith seconds. All approved; no abstentions.

Marriage and Family Therapy Advisory Committee Report: P Millhollon, K Steele, R Cathey, C Guillotte

P Millhollon notifies the board she has been replaced by Kelly Tyner.

R Cathey is now the acting chair until the election in January

LAMFT is still in transition.

Legislation passed the new academic requirement and the committee writes rules to clarify the law for licensees.

K Steele asks for public comments. No comments.

K Steele asks for a motion to accept the report. P Millhollon motions. L Fazio-Griffith seconds. All approved; no abstentions.

Committee Professional Assistance Program (PAP): P Millhollon, R Cathey, E Airhia

R Cathey presents PAP report. There are 6 cases open. Committee met with one participant before the meeting.

R Cathey motions to accept the PAP report. K Steele seconds. All approved; no abstentions.

Committee on Rules- J Mims, J Cortez, K Steele, D Mayeux, J Doming

J Doming presents the Notification of Intents for chapters 4-6.

J Mims presents the teletherapy rules.

J Mims motions to approve. P Millhollon seconds. All approve; no abstentions.

K Steele asks for public comments. No public comments.

K Steele calls a recess.

J Mims motions to reconvene at 2:12 pm. L Fazio-Griffith seconds. All approve.

Committee on Correspondence – J Doming, N Pierce, K Steele

J Doming reads an email regarding a licensee that wants to train in an area of expertise with approval from the board for continuing education hours or certification. Board will not approve. Refer the licensee to contact the professional associations.

K Steele asks for public comments. No public comments.

Financial Report(s) – J Doming

J Doming presents the August, September and October financial reports.

J Doming asks to move \$200,000 into new CD's with Whitney Bank. J Mims motions to accept. K Steele seconds. All approve; no abstention.

J Doming presents 2019/2020 budget. Budget will be similar to this fiscal with expected increase in online revenue due to launching the new website. This will also increase the online expenses regarding payment service providers and website consulting. J Doming would like to increase the advertising expense to campaign on awareness of licensed counselors/therapists. She would like to outsource the PAP program.

R Cathey supports outsourcing PAP and presents the opportunity to the Board. R Cathey motions to outsource to Assurance Monitoring. J Mims seconds. All approve; no abstentions.

N Pierce motions to accept the financials. D Mayeux seconds. All approved; no abstentions.

Executive Director Report – J Doming

J Doming presents the Executive Director Report. She discusses the LCA conference, LMFT Renewals are at 25%, discipline and PAP work, budget research, state reports, meeting with other ED's on legislation, financials, perfect audit report, rule revisions, and website.

Old Business- K Steele, J Doming

K Steele reminds the Board that Ethics Training is due Dec. 31, 2018.

New Business – K Steele, J Doming

The next board meeting is January 18, 2019 at 12:30 p.m.

J Cortez would like to recommend that if licensees are providing services in an area of expertise that they have specific training and documentation. K Steele recommends she present a policy statement at the next board meeting.

Closing

K Steele motions to adjourn. J Mims seconds. All approved; no abstentions.

Adjourn meeting at 3:32 PM.

Respectfully Submitted By,

Jamie S. Doming, Executive Director