

MINUTES November 8th, 2013
LICENSED PROFESSIONAL COUNSELORS BOARD OF EXAMINERS
Approved January 17th, 2014

The meeting was called to order by G Perkins at 1:01 p.m. A roll call was taken and a quorum was present.

Members Present:

G Perkins P Millhollon
K Lammert M Reynaud
K Steele E Cowger
J Nelson A Williams
D Legendre

Members Absent:

L Choate

Staff Present:

M Olsan

Guests Present:

C Nardini T Caffery
J Mims D Patterson

Agenda

G Perkins asked for a motion to accept the agenda. K Steele motioned to accept the agenda. D Legendre seconded. All approved; no abstentions.

Board Meeting Minutes

J Nelson motioned to approve the September meeting minutes. A Williams seconded. All approved; no abstentions.

Legislative Updates –M Olsan, C Nardini

C Nardini thanked the Board members and M Olsan for issuing a survey regarding ancillary certificates. M Olsan explained that she also wrote a letter to the Department of Education clarifying the role of Counselor Interns and MFT Interns. C Nardini also updated the Board about LCA's discussions with the Department of Education on the issue. M Olsan asked if LAMFT was aware of the ancillary certificate concerns. C Nardini said she would reach out to LAMFT.

Ad Hoc Committee RE Titles for Registrants – C Nardini, K Taheri, M Reynaud

C Nardini asked for the Board's feedback regarding new titles for Interns. She reported LCA is planning to draft legislation for a change in title for Counselor Interns and hopes to work with LAMFT as well. M Olsan reported feedback received from LAMFT regarding a new title for MFT Interns and their desire to work with LCA on the proposed bill. The Board discussed various titles.

G Perkins asked how many Board members would support having the word "Licensed" in the title for Interns. No Board members offered support of the word "Licensed". G Perkins asked how many Board members would support having the word "Registered" in the title. All Board members present expressed support of having the word "Registered" in the title for Interns. G Perkins asked how many Board members would support having the word "Intern" in the new title. J Nelson was the only Board member who supported having the word "Intern" in the new title. G Perkins asked how many Board members would support having the word "Professional" in the new title. All Board members present expressed support of having the word

“Professional” in the new title for Interns. G Perkins expressed thanks to LCA and LAMFT for coming to the table with the Board on this issue.

Committee on Disciplinary Affairs – L Choate, K Steele

K Steele presented the Disciplinary Committee report. There are a total of 65 active cases.

Unofficial Complaints Received since September 20th, 2013:

1. 13/14-17: Unprofessional Conduct
2. 13/14-19: Fraudulent Documentation and Billing

Official Complaints Received since September 20th, 2013:

(*Board Initiated)

1. 13/14-13: No License
2. 13/14-14: Fraudulent Documentation and Billing
3. 13/14-15: Unprofessional Conduct
4. 13/14-16: Unprofessional Conduct
5. 13/14-18: Fraudulent Documentation and Billing
6. 13/14-20: Unprofessional Conduct
7. 13/14-21: Intern Misrepresentation of Private Practice*

Cases to Open:

1. 13/14-06: Sexual Misconduct
2. 13/14-09: Sexual Misconduct
3. 13/14-14: Fraudulent Documentation and Billing
4. 13/14-15: Unprofessional Conduct
5. 13/14-16: Unprofessional Conduct
6. 13/14-18: Fraudulent Documentation and Billing
7. 13/14-20: Unprofessional Conduct
8. 13/14-21: Intern Misrepresentation of Private Practice

Cases to Close:

1. 11/12-53: Inappropriate Supervision
2. 12/13-38: No License
3. 12/13-40: Practicing without Active Supervision
4. 12/13-48: Practiced before Registered
5. 12/13-49: Practiced before Registered
6. 12/13-50: Practiced before Registered
7. 12/13-77: Practiced before Registered
8. 12/13-80: No License
9. 12/13-87: Fraudulent Application RE Felony Conviction
10. 12/13-92: Abandonment of Supervision
11. 12/13-94: Unprofessional Conduct
12. 12/13-101: Practicing before Registered
13. 12/13-104: Practiced before Registered
14. 12/13-112: Unprofessional Conduct
15. 12/13-113: Unprofessional Conduct

Complaints to Dismiss: None. Cases to Discuss: None.

K Steele motioned to accept the Disciplinary Committee report. All approved; no abstentions.

Committee Professional Assistance Program (PAP) – P Millhollon, E Cowger, K Lammert

P Millhollon presented an update on current cases. She reported the PAP has a total of four open cases. P Millhollon motioned to accept the PAP report. All approved; no abstentions.

Committee on Licensure/Supervision/Appraisal – A Williams, P Millhollon, M Olsan

A Williams presented an applicant with a Christian Counseling degree, concentration in Marriage and Family Therapy. The Board determined that more information was needed regarding the applicant’s practicum and internship.

A Williams presented a previously discussed applicant wherein the Intern would have a relative as an administrative supervisor. The Board discussed the applicable rules and G Perkins called for a vote regarding approval of such a practice setting for the Intern. J Nelson supported approval of the practice setting; M Reynaud abstained from the vote; all other Board members (seven) voted for the site to be denied.

A Williams reported 92 folders were reviewed for registration/licensure/supervision for CI/LPC/LPC-S in October and November.

Application Type	Oct.	Nov.	Total
LPC Application for Licensure	8	7	15
13-APPROVED 2-DENIED			
LPC Out-of-State Applications for Licensure	2	2	4
2-APPROVED 1-DENIED			
Counselor Intern: Part 1, 2, 3	18	18	36
27-APPROVED 6-DENIED			
Counselor Intern: Part 1	3	2	5
1-APPROVED 2-DENIED			
Counselor Intern: Part 1 and 2	0	1	1
1-DENIED			
Counselor Intern: Part 2	0	0	0
N/A			
Counselor Intern Part 2 and 3	2	1	3
3-APPROVED 0-DENIED			
Counselor Intern: Part 3	0	2	2
0-APPROVED 2-DENIED			
Counselor Intern: Changing Supervisor	14	1	15
15-APPROVED 0-DENIED			
LPC Supervisor Application	6	4	10
-APPROVED 1-DENIED			
Appraisal Privilege	0	0	0
N/A			
LPC Areas of Expertise Review	1	0	1
1-APPROVED 0-DENIED			
Total Applicants Reviewed	54	38	92

P Millhollon reported 13 applicants were reviewed for registration/licensure/supervision for MFT-I/LMFT/LMFT-SC/LMFT-S in October and November.

Application Type	Oct.	Nov.	Total
LMFT Application for Licensure	1	0	1
1-APPROVED 0-DENIED			
LMFT Out-of-State Applications for Licensure	0	0	0
N/A			
MFT Intern: Section 1, 2, 3	1	1	2
2-APPROVED 0-DENIED			
MFT Intern: Section 1	1	1	2
1-APPROVED 1-DENIED			
MFT Intern: Section 2 and 3	1	0	1
1-APPROVED 0-DENIED			
MFT Intern: Change of Practice Setting	3	2	5
5-APPROVED 0-DENIED			
MFT Intern: Changing Supervisor	0	0	0
N/A			
LMFT SC Application: Section 1	1	0	1
1-APPROVED 0-DENIED			
LMFT SC Application: Section 2	0	1	1
1-APPROVED 0-DENIED			
LMFT Supervisor Application	0	0	0
N/A			
Total Applicants Reviewed	8	5	13

A Williams motioned to accept the Licensure Committee and Supervision report. All approved; no abstentions.

M Olsan asked the Board for feedback as to whether or not a practice setting could be approved if only indirect hours were to be incurred by the Counselor Intern. J Mims asked why this would be a problem. E Cowger stated that Interns should not be required to have both direct and indirect hour accrual at every site. D Legendre asked the Rules Committee to clarify the rules regarding direct and indirect hours. The Board determined that based upon current rules a Counselor Intern could have a site approved wherein only indirect hours were accrued.

M Olsan presented a practice setting approval request wherein no LMHP would be available to the Counselor Intern. The Board discussed the reasons behind why a Counselor Intern needs access to a LMHP who is employed by the same agency as the Counselor Intern. The Board also discussed the responsibility of the administrative supervisor versus the LPC-S to the Counselor Intern. The Board recommended the Counselor Intern in question find a new practice site immediately if no LMHP could be located. M Olsan asked the Board to consider approving a list of acceptable LMHPs. G Perkins motioned to use the Office of Behavioral Health's list of defined LMHPs. K Lammert seconded. All approved; no abstentions.

Committee on Rules – G Perkins, E Cowger, A Williams, M Olsan

G Perkins provided an update about the emergency rule needed regarding client records and Act 173 related rules. She explained current rules would remain in effect until new rules are

promulgated based on law changes as a result of Act 173. G Perkins motioned to accept the Rules Committee report. All approved; no abstentions.

Marriage and Family Therapy Advisory Committee Report –M Reynaud, K Steele, D Legendre, P Millhollon

M Reynaud reported the MFTAC discussed Medicaid rules relative to LMHPs and the issues with non-licensed individuals practicing. D Patterson offered to set up a meeting with DHH to discuss the issue. D Patterson also discussed Board committees and explained committees could meet privately as long a quorum of the Board was not present and no final decisions were made. M Olsan asked D Patterson for a written, legal opinion on this issue. M Reynaud motioned to accept the MFTAC report. All approved; no abstentions.

Committee on Correspondence – A Williams, M Olsan

No report.

Public Comments

T Caffery expressed thanks to A Williams for his services to the Board and welcomed J Mims. He also said LAMFT appreciates the Board and relationship with the Board.

Committee on Personnel – M Olsan, J Nelson, G Perkins

M Olsan reported that both S. Mecholsky and M. St. Pierre’s three month trial period evaluations were scheduled.

Ad Hoc Committee on Budgeting –E Cowger, J Nelson, M Olsan

M Olsan reported the amended 13/14 FY and proposed 14/15 FY approved budgets were formally submitted to all required parties.

Financial Report – M Olsan

M Olsan presented the August, September, and October 2013 financial reports. E Cowger motioned to approve the financial reports. K Steele seconded. All approved; no abstentions.

Executive Director Report – M Olsan

M Olsan presented the Executive Director report.

LAMFT Liaison Report – M Olsan

M Olsan presented the LAMFT Liaison report.

LCA Liaison Report – M Olsan

M Olsan presented the LCA Liaison report.

New Business –L Choate, M Olsan

G Perkins thanked everyone for their hard work in 2013 and announced the next Board meeting on January 17th, 2014. G Perkins also thanked A Williams for his many years of service to the Board.

Closing

A Williams motioned to adjourn the meeting at 3:47 PM. K Lammert seconded. All approved; no abstentions.

Respectfully Submitted by,

Mary Alice Olsan
Executive Director