

MINUTES SEPTEMBER 16th, 2011
LICENSED PROFESSIONAL COUNSELORS BOARD OF EXAMINERS
Approved, October 21st, 2011

The meeting was called to order by G Bockrath at 1:00 p.m. A roll call was taken and a quorum was present.

Members Present:

T Moore G Bockrath
L Choate M Reynaud
E Cowger P Millhollon
A Allen D Dowling
G Perkins

Staff Present:

M Olsan

Absent:

A Williams
F Selby

Guests: S Adams, C Nardini

Agenda

T Moore moved to accept the agenda. G Perkins seconded. All approved; no abstentions.

Board Minutes

G Perkins moved to accept the August 26th Minutes. P Millhollon seconded. All approved; no abstentions.

Legislative Updates – G Bockrath

No report.

Committee on Disciplinary Affairs – L Choate

L Choate presented the Discipline report. Two official complaints were received since the last Board meeting. One unofficial complaint was received.

The following cases were closed:

- 10/11-20 – Unprofessional Behavior
- 09/10-22 – Practicing without a license
- 09/10-20 – Misrepresentation of credentials

The following cases were opened:

- 10/11-35 – Unprofessional Conduct*
- 11/12-03 – Unprofessional Conduct/Dual Relationship
- 11/12-04 – Fraudulent Billing
- 11/12-05 – Practicing without a license**

*This case was dismissed at the August Board meeting. After the meeting, it was found that the complaint was re-submitted on an official complaint form prior to the deadline.

** Board-Initiated complaint.

The following cases were discussed:

06/07-15: L Choate reviewed the status of this case with the Board. The Board decided the case should be reviewed with the new AG representative before closing.

There are a total of 34 active cases. L Choate motioned to accept the Discipline Report. All approved; no abstentions.

Committee Professional Assistance Program (PAP) – P Millhollon, S Adams, E Cowger

P Millhollon reported no new cases. The PAP has one open case (PAP 10/11-03). One case (PAP 10/11-02) will be turned over to the Disciplinary Committee. P Millhollon motioned to accept the PAP Report. All approved; no abstentions.

Committee on Licensure and Supervision – A Williams, A Allen, P Millhollon

P Millhollon reported 3 folders were reviewed for registration/licensure/supervision for LMFT.

Registration of Supervision: 1 approved, 0 denied.

Licensure: 1 approved, 1 denied.

Supervision: 0 approved, 0 denied.

A Allen reported 59 folders were reviewed for registration/licensure/supervision for LPC.

Part One: 7 approved, 3 denied.

Part One and Two: 2 approved, 0 denied.

Part Two: 0 approved, 0 denied.

Part Two and Three: 8 approved, 0 denied.

Change of Supervisor: 5 approved, 0 denied.

Registration of Supervision: 17 approved, 0 denied

Licensure: 14 approved, 0 denied

Supervision: 3 approved, 0 denied

A Allen presented the cases of two registration of supervision applicants with felonies. One applicant was approved because their felony was expunged. One applicant was given provisional approval contingent on the expungement of their felony and proof of notification of the felony to their employer and supervisor within ninety days. If proof of completion of aforementioned items is not submitted to the Board within ninety days, the person's Counselor Intern status will be revoked.

G Bockrath motioned to accept the report on registration/licensure/supervision for LPC/LMFT. All approved; no abstentions.

Committee on Privileging – A Williams, A Allen

No applications received for Privileging.

Committee on Rules – T Moore, G Perkins, A Williams

G Bockrath reported that T Moore will no longer continue as chair of the Rules Committee due to his workload for MFTAC. G Bockrath thanked T Moore for his contributions to the Rules Committee. G Bockrath also reported that G Perkins agreed to serve as the new chair of the Rules Committee. Additionally, A Allen will also join the committee. G Perkins reported the committee would be meeting soon.

C Nardini suggested the Board provide a link to the Emergency Rules for Act 320 on the home page of the LPC Board website. M Olsan said the site would be updated soon.

G Perkins explained that the first draft of permanent rules for Act 320 would be written by Board members only. She stated the importance of receiving feedback regarding the rules from LCA and other interested parties once the Board has completed the initial draft. S Adams reminded the Board of the need to file another insertion order for the extension of the current Emergency Rules for Act 320.

Marriage and Family Therapy Advisory Committee Report – T Moore

T Moore reported that M Olsan and Howie Brownell met with Kathy Kliebert and Anthony Speier regarding the scope of practice for LMFT's. T Moore also reported the MFTAC will retreat after the Board meeting to finalize the supervision rule changes. T Moore attended the LAMFT Executive meeting via teleconference to discuss the need for a fee increase.

Committee on Correspondence – A Williams, M Olsan

M Olsan presented an email from Tim Fields, LCA President-Elect requesting composite information for the Board as part of a project to define who composes the Louisiana counseling profession. M Olsan reported that some of the data would be easily accessible while some data would require extensive research. D Dowling suggested billing LCA for the cost of hiring a person to compile the information. L Choate suggested explaining to Mr. Fields what information can be gained easily. A Allen suggested sending out a survey to gather information. C Nardini explained that LCA had not received a great response to surveys previously. M Reynaud and T Moore suggested gathering some of the needed information as part of future renewal applications. P Millhollon said additional information about LPC's would be helpful for finding potential PAP consultants. M Olsan to meet with Tim Fields to discuss options.

Public Comments

C Nardini stated that she was happy to attend our Board meetings. She asked G Perkins to consider including LCA when the Board is ready for feedback regarding permanent rules for Act 320. G Perkins stated that feedback from LCA is vital, especially since many individuals work through LCA to provide feedback. C Nardini reported that M Gootee is

stepping down as the LCA Government Relations Co-Chair. She reported no replacement for M Gootee at this time.

Executive Session: Committee on Personnel – D Dowling

D Dowling called for an executive session. After the executive session ended, D Dowling motioned for the approval of a salary increase for the Executive Director. All approved; no abstentions.

Committee on Budgeting Report – D Dowling, T Moore, E Cowger, M Olsan

T Moore moved to approve the Budget Recommendations document previously submitted to the Board. All approved; no abstentions.

Financial Report – M Olsan

M Olsan presented the July financial report and reviewed the highlights of the recently approved Annual Report. G Bockrath motioned to approve the financial reports. All approved; no abstentions.

Executive Director Report – M Olsan

M Olsan presented the Executive Director report. M Olsan explained the issue of missing folders related to discipline. D Dowling suggested asking S Adams to write a letter to the AG's office requesting assistance if the missing folders are not located.

M Olsan reported that Carol Jones, President of AASCB asked her to serve as the Executive Director representative of the AASCB Executive Committee. M Olsan reported that she explained that she may not be able to attend the AASCB conference due to financial constraints and therefore, may not be the best candidate. D Dowling motioned for M Olsan to attend the AASCB and AAMFTRB conference each year. D Dowling also motioned for M Olsan to accept the AASCB position, if still available. L Choate seconded. All approved; no abstentions.

LAMFT Liaison Report – M Reynaud

No report.

LCA Liaison Report – E Cowger

E Cowger reported that he is preparing a financial report for the LCA Executive meeting. E Cowger will also research the licensure fees of surrounding states. The Board discussed the presentation for the LCA conference. C Nardini confirmed that both she and M Gootee will attend the Board update. T Moore suggested the presentation include information about the current revisions to the supervision rules.

Unfinished Business

The newsletter was discussed briefly during the Executive Director report.

New Business

The next Board meeting is October 21st, 2011 at the Board office.

Closing

M Reynaud motioned to adjourn the meeting at 3:22 PM. T Moore seconded. All approved, no abstentions.

Respectfully Submitted by
Mary Alice Olsan
Executive Director