

**Louisiana Licensed Professional Counselors Board of Examiners**

**September 23<sup>rd</sup>, 2016**

**Board Meeting**

**LPC Board Office, Baton Rouge, LA**

**AGENDA**

- 8:00am – 12:15pm**            Committee Meetings
- 8:00am            MFTAC Meeting
- 9:30am            Licensure Committee Meeting
- 10:45am            Disciplinary Affairs and PAP Committee Meetings
- 11:30am– 12:15pm**            Lunch Served
- 12:30pm**                            Board Meeting Commences
1. Roll Call
  2. Welcome New Board Members! Ernest Airhia, Claude Guillotte, Donna Mayeux, Nakeisha Pierce
  3. Accept Agenda
  4. Approval of Board Minutes from the July Board Meeting
  5. Committee on Disciplinary Affairs Report: L Choate, K Steele
    - a. Cases to Open, Close, and Dismiss
    - b. Review of Revised Complaint Form
  6. Committee on Legislative Affairs Report: L Choate, G Perkins, J Mims, M Olsan, M Feduccia, T Caffery
    - a. Legislation, Updates, and Feedback from LCA and LAMFT
    - b. SCR 65 (Taskforce RE Oversight of Boards under DHH)

7. Committee on Licensure/Supervision/Appraisal Report: P Millhollon, E Cowger, J Mims, G Perkins, M Olsan
  - a. Review of Applicants for Approval or Denial
  - b. Discussion of Specific Applicant Issues/Concerns
8. Marriage and Family Therapy Advisory Committee Report: P Millhollon, K Steele, R Cathey, C Guillotte
  - a. Welcome Claude Guillotte to the MFTAC!
  - b. Discuss Proposed Rules RE for Act 736
  - c. Discuss Presentation at the LCA conference
  - d. Discuss PowerPoint/Script for MFTAC Exam & Orientation Course
  - e. Discuss Revisions to MFT Handbook
  - f. Follow Up Correspondence from J Sutton RE Proposed Rule Changes
  - g. Request from AMFTRB RE ELL Policy
9. Committee on Correspondence Report: M Olsan, P Millhollon
  - a. Letter from J Gianforte RE Disciplinary Sanctions by Board for Unlicensed Practice
10. Public Comments
11. Recess: 10 Minutes
12. Committee on Professional Assistance Program Report: P Millhollon, R Cathey, M Olsan
  - a. Update on PAP Committee Activities
  - b. Cases to Open, Close, and Dismiss
13. Committee on Rules Report: L Choate, J Mims, E Cowger, K Steele, M Olsan
  - a. Discussion of Board Rules RE Appraisal
  - b. Discussion of Next Steps for the Rules Committee
14. Committee on Personnel Report: L Choate, G Perkins
  - a. Status Update RE Transition of Credentialing Specialist Role
  - b. Status Update RE Schedule Change for M Olsan
  - c. Performance Evaluations
15. Review and Approval of May and June 2016 Financial Reports
16. AdHoc Committee on Budgeting Report: E Cowger, G Perkins, M Olsan
  - a. Status Update for all Contracted Vendors
  - b. Status Update RE 15/16 Amended Budget & 16/17 Proposed Budget
17. Executive Director Report: M Olsan
  - a. Review of Louisiana Legislative Auditor Report
  - b. Review of LPAA Audit Report

- c. Report RE AMFTRB Annual Meeting
- d. Update RE Board Office
- e. Report RE Board Office Closure During Flood
- f. Discussion of Cash Management Review Board Report

18. LAMFT Liaison Report: M Olsan

- a. Work with H Brownell RE LBHP Manual Concerns
- b. Status of MFTAC and Board Member Appointment

19. LCA Liaison Report: M Olsan

- a. Work with D Austin RE Licensee Concerns
- b. Work with M Feduccia RE LBHP Manual Concerns and the DHH Health Standards Group
- c. Status of Board Member Appointments

**New Business**

20. Discussion RE Substance Abuse Assessments

21. Election Process: Board Chair, Board Vice-Chair, Board Secretary

22. Discussion RE LCA Conference Presentation, Sunday, September 25<sup>th</sup>, 5:15-6:30 PM, Baton Rouge Crown Plaza Hotel, Ballroom 3

23. Next Board Meeting Date/Time: November 18<sup>th</sup>, 2016 at 12:30PM.

**Close of Business** Adjourn.