

**MINUTES September 22<sup>nd</sup>, 2017**  
**LICENSED PROFESSIONAL COUNSELORS BOARD OF EXAMINERS**  
Approved December 8, 2017

The meeting was called to order by L Choate at 12:30 PM. The Board Secretary took the roll call and determined a quorum was present.

**Members Present:**

P Millhollon  
L Choate  
G Perkins  
R Cathey  
D Mayeux  
C Guillotte  
E Airhia  
N Pierce  
E Cowger

**Members Absent:**

J Mims  
K Steele

**Staff Present:**

M Olsan

**Guests Present:**

S Noriea            J Raines  
M Feduccia        T Mitchell

**Agenda**

L Choate asked for a motion to amend the agenda to include the presentation of a Voluntary Surrender Order for James Gilbert and for Thomas Mitchell to speak at the beginning of the meeting rather than during public comments. G Perkins motioned to approve the agenda as amended. E Cowger seconded. No objection by the public. All approved; no abstentions.

L Choate offered T Mitchell the opportunity to speak to the Board. T Mitchell presented information regarding this application, work experience, and Tennessee license. M Olsan provided information about Louisiana's licensure endorsement process. L Choate thanked T Mitchell for his time and the additional information regarding his application.

**Board Meeting Minutes**

L Choate asked for a motion to approve the July Board Meeting minutes. C Guillotte motioned to approve the July Board Meeting minutes. G Perkins seconded. All approved; no abstentions.

**Committee on Disciplinary Affairs – L Choate, N Pierce, J Raines**

L Choate asked M Olsan to present information regarding Disciplinary Case 16/17-30. M Olsan provided a history of the case and responded to questions from N Pierce and E Cowger regarding the case. M Olsan asked if the discussion could be tabled until the arrival of Board General Counsel, S Noriea. L Choate tabled the discussion pending the arrival of S Noriea.

L Choate asked J Raines to present the Order of Voluntary Surrender for James Gilbert, LPC, LMFT, Disciplinary Case 14/15-70. J Raines presented the order and explained Gilbert's counsel advised a faxed version of the order could be presented to the Board. L Choate asked for a motion to accept the Order of Voluntary Surrender for James Gilbert, LPC, LMFT, Disciplinary Case 14/15-70. E Airhia offered the motion. D Mayeux seconded. All approved; no abstentions.

L Choate asked J Raines to present the Consent Agreement for Vivek Kannan, PLPC, Disciplinary Case 16/17-30. J Raines presented the agreement and answered Board Member questions. The Board asked that M Olsan ensure the Louisiana Department of Health was aware of the agency which employed Kannan. L Choate asked for a motion to accept the Consent Agreement for Vivek Kannan, PLPC, Disciplinary Case 16/17-30. P Millhollon offered the motion. E Cowger seconded. All approved; no abstentions.

L Choate asked if any Board Member needed to recuse themselves before J Raines presented the Consent Agreement for Robert Minniear, LPC, LMFT, Disciplinary Cases 16/17-05, 16/17-40, and 17/18-08. P Millhollon recused herself from the proceedings. J Raines presented the Consent Agreement. The Board Members asked questions of J Raines, S Noriea, and M Olsan

regarding the cases. L Choate asked for a motion to accept the Consent Agreement for Robert Minniear, LPC, LMFT, Disciplinary Cases 16/17-05, 16/17-40, and 17/18-08. E Airhia motioned to accept the Consent Agreement. N Pierce seconded. All approved; no abstentions.

L Choate asked S Noriea for feedback regarding Disciplinary Case, 16/17-30. S Noriea provided feedback and answered questions from the Board and M Olsan. C Guillotte motioned that M Songe's license remain suspended through December 2017 and that Ms. Songe be given a new deadline to submit all information as requested. He further motioned that Ms. Songe be asked to appear before the Board at the December Board Meeting for a re-evaluation of her status with the Board. D Mayeux seconded. P Millhollon, N Pierce, G Perkins, and R Cathey opposed, all others approved, no abstentions, motion passed 5-4. S Noriea to draft letter to M Songe outlining all requirements in order for her status to be reviewed at the December 2017 Board Meeting.

L Choate presented the Disciplinary Affairs Committee Report:

Unofficial Complaints Received since, July 28, 2017:

1. 17/18-05: Licensed by Social Work Board

Official Complaints Received since, July 28, 2017:

1. 17/18-04: Unprofessional Conduct/CCE
2. 17/18-06: Unprofessional Conduct
3. 17/18-07: Unprofessional Conduct/CCE
4. 17/18-08: Sexual Misconduct with a/Minor
5. 17/18-09: Sexual Misconduct
6. 17/18-10: Unprofessional Conduct
7. 17/18-11: Unprofessional Conduct/CCE
8. 17/18-12: Unprofessional Conduct
9. 17/18-13: Unprofessional Conduct
10. 17/18-14: Unprofessional Conduct
11. 17/18-15: Unprofessional Conduct/CCE
12. 17/18-16: Unprofessional Conduct
13. 17/18-17: Unprofessional Conduct
14. 17/18-18: Unprofessional Conduct/CCE
15. 17/18-19: Unprofessional Conduct
16. 17/18-20: Unprofessional Conduct/Medicaid Fraud
17. 17/18-21: Failure to Cooperate with the Board\*
18. 17/18-22: Practicing without a license\*

Cases to Open:

1. 16/17-68: Unprofessional Conduct/Inappropriate Documentation
2. 16/17-69: Misrepresentation of Credentials\*
3. 17/18-01: Fraudulent Billing
4. 17/18-02: Inappropriate Relationship/CCE
5. 17/08-03: Unprofessional Conduct
6. 17/18-04: Unprofessional Conduct/CCE
7. 17/18-06: Unprofessional Conduct
8. 17/18-07: Unprofessional Conduct/CCE
9. 17/18-09: Sexual Misconduct
10. 17/18-10: Unprofessional Conduct

11. 17/18-11: Unprofessional Conduct/CCE
12. 17/18-12: Unprofessional Conduct
13. 17/18-13: Unprofessional Conduct
14. 17/18-14: Unprofessional Conduct
15. 17/18-15: Unprofessional Conduct/CCE
16. 17/18-17: Unprofessional Conduct
17. 17/18-18: Unprofessional Conduct/CCE
18. 17/18-19: Unprofessional Conduct
19. 17/18-20: Unprofessional Conduct/Medicaid Fraud
20. 17/18-21: Failure to Cooperate with the Board\*
21. 17/18-22: Practicing without a license\*

Cases to Close:

1. 14/15-70: Criminal Conduct
2. 15/16-41: Inappropriate Supervision
3. 15/16-49: Medicaid Fraud
4. 16/17-05: Inappropriate Relationship with a Minor
5. 16/17-12: Unprofessional Conduct/Inappropriate Advertising
6. 16/17-15: Practicing without a license
7. 16/17-28: Practicing without a license
8. 16/17-29: Practicing without a license
9. 16/17-37: Unprofessional Conduct
10. 16/17-40: Unprofessional Conduct/Dual Relationship
11. 16/17-45: Fraudulent Billing
12. 16/17-52: Unprofessional Conduct
13. 16/17-66: Providing false information
14. 17/18-08: Sexual Misconduct with a Minor

Complaints to Dismiss:

1. 16/17-23: Third Party Complaint; Insufficient Info
2. 16/17-44: Unprofessional Conduct; Unofficial Complaint
3. 16/14-51: Unprofessional Conduct; Unofficial Complaint
4. 17/18-05: Licensed by Social Work Board
5. 17/18-12: Unprofessional Conduct
6. 17/18-14: Unprofessional Conduct
7. 17/18-16: Unprofessional Conduct

\*Board-Initiated

L Choate reported a total of 68 active disciplinary cases. L Choate motioned to accept the Disciplinary Affairs report.

**Committee on Legislative Affairs –L Choate, G Perkins, M Olsan, M Feduccia**

M Feduccia presented information about the upcoming LCA conference. She reported LCA would be recognizing Senator JP Morrell for his dedication to the field and help with recent legislation. She asked the Board for an expected rule-writing timeline regarding Act 235 of the 2017 Regular Legislative Session. The Board discussed the rule-writing process. M Feduccia also reported that representatives from LCA are serving on the Medicaid and Anti-Bullying taskforces.

**Recess:** L Choate called for a motion for recess. G Perkins motioned for a recess. E Cowger seconded. No public in attendance. All approved; no abstentions. L Choate asked for a motion to reconvene the meeting. R Cathey motioned to reconvene the meeting. E Cowger seconded. All approved; no abstentions.

**Committee on Licensure/Supervision/Appraisal –E Cowger, P Millhollon, C Guillotte**

E Cowger reported 251 applicants were reviewed for provisional licensure/licensure/supervision for PLPC/LPC/LPC-S August and September 2017. The data includes those practice settings and expedited applications approved each month by Board Staff.

<b>Application Type</b>	<b>August</b>	<b>Sept</b>	<b>Total</b>
LPC Application for Licensure	10	29	39
35 APPROVED; 4 DENIED			
LPC Endorsement Application	2	12	14
7 APPROVED; 7 DENIED			
PLPC Application (Section 1, 2, 3)	13	35	48
38 APPROVED; 10 DENIED			
PLPC Application: Section 1 Only	0	2	2
1 APPROVED; 1 DENIED			
PLPC Application: Section 1 and 2 Only	0	0	0
N/A			
PLPC Application: Section 2 Only	0	0	0
N/A			
PLPC Application: Section 2 and 3 Only	0	0	0
N/A			
PLPC Application: Section 3 Only	0	0	0
N/A			
PLPC: Change/Add Supervisor	9	13	22
22 APPROVED			
LPC Supervisor Application	3	8	11
8 APPROVED; 3 DENIED			
Appraisal Privilege	1	0	1
1 Need more information			

LPC Areas of Expertise Review	0	0	0
N/A			
<i>Application for Expedited Processing (not included in final total)</i>	33	14	47
PLPC Practice Setting Updates	42	24	66
<b>Total Applicants Reviewed</b>	<b>113</b>	<b>138</b>	<b>251</b>

E Cowger presented a concern regarding an individual applying for LPC-S. The individual did not have a graduate level supervisor course or the required continuing education course but did have a great deal of supervisory experience. The Board and M Olsan discussion the lack of a provision in Board Rules for special circumstances. The Board recommended denial of the LPC-S privileging designation due to failure to meet basic requirements for credential.

C Guillotte reported 9 applicants were reviewed for provisional licensure/licensure/supervision for PLMFT/LMFT/LMFT-SC/LMFT-S August and September 2017.

<b>Application Type</b>	<b>August</b>	<b>Sept</b>	<b>Total</b>
LMFT Application for Licensure	2	0	2
2 APPROVED			
LMFT Out-of State Applications for Licensure	0	1	1
1 APPROVED			
PLMFT Section 1,2,3	1	0	1
1 APPROVED			
PLMFT Section 1 Only	0	1	1
1 APPROVED			
PLMFT Section 2 and 3 Only	0	0	0
N/A			
PLMFT Change/Add Practice Setting	0	2	2
2 APPROVED			
PLMFT Change/Add Supervisor	0	1	1
1 APPROVED			
LMFT SC Application: Section 1	0	0	0
N/A			
LMFT SC Application: Section 2	0	0	0
N/A			
LMFT Supervisor Cand. (Section 1 & 2)	0	1	1
1 APPROVED			
LMFT Supervisor	0	0	0
N/A			
<i>Application for Expedited Processing (not included in final total)</i>	1	1	2
<b>Total Applicants Reviewed</b>	<b>3</b>	<b>6</b>	<b>9</b>

E Cowger motioned to accept the Licensure Committee and Supervision report. All approved; no abstentions.

**Marriage and Family Therapy Advisory Committee (MFTAC) Report –P Millhollon, R Cathey, C Guillotte**

P Millhollon asked the Rules Committee if they would consider adding LMFT related rule changes to their next set of rule revisions. She also asked for input on documenting peer-consultation. The Board review the associated rules. M Olsan explained the internal process review of said CEHs. P Millhollon reminded the Board of MFTAC’s Supervisor Orientation/Refresher at the LCA Conference. Finally, she reported the online supervisor orientation would be ready by January. P Millhollon motioned to accept the MFTAC report. All approved; no abstentions.

**Committee on Correspondence – M Olsan, L Choate**

M Olsan presented a concern from an anonymous source regarding counseling students providing mental health counseling services for payment. The Board discussed the issue and working with LDH.

L Choate presented a MOU with the LA AG’s office to allow for more seamless sharing of data related to Medicaid Fraud cases. S Noriea and M Olsan further explained. L Choate asked for a motion to accept the agreement. G Perkins motioned and E Cowger seconded. All approved; no abstentions.

**Public Comments:** No comments.

**Committee Professional Assistance Program (PAP) –P Millhollon, R Cathey, E Airhia**

R Cathey reported meeting with one PAP participant. He also reported on two possible PAP cases that may be opened at a later date. R Cathey motioned to accept the PAP report. All approved; no abstentions.

**Committee on Rules –E Cowger, M Olsan**

M Olsan provided an update in J Mims’s absence. The Board discussed October 1<sup>st</sup> as a possible date for a Rules Committee meeting. M Olsan reported concerns regarding the rules for initial supervisor trainings. The Board discussed the issue and asked the Rules Committee to memorialize the Board’s internal policy for approved trainings in future Board Rules. M Olsan reported working with S Noriea to clean up unclear rules. S Noriea to review rules and provide suggestions to the Rules Committee.

**Committee on Personnel – L Choate, G Perkins, M Olsan**

M Olsan formally announced her resignation from the Board, effective December 8<sup>th</sup>, 2017. She thanked the Board for their incredible support and encouragement during her nearly 7 years with the LA LPC Board. L Choate and the Board thanked M Olsan for her hard work and dedication to the Board. The Board congratulated M Olsan on her position with NBCC and wished her well in her future endeavors. L Choate reported on the status of finding a new Executive Director and asked for additional members on the Personnel Committee. M Olsan provided updates regarding training for J Mathews and A Hall. She also reported A Hall would be leaving the Board in December due to changes in her school schedule.

**Financial Report(s) – M Olsan**

M Olsan presented the July and August 2017 financial reports. She explained supporting documentation for each report was available to P Millhollon for review. P Millhollon motioned to approve the July and August 2017 financial reports. E Cowger seconded. All approved; no abstentions.

**Ad Hoc Committee on Budgeting –L Choate, E Cowger, G Perkins, M Olsan**

M Olsan presented information regarding the process for budget review, adjustments, approval, and submission to all required parties.

**Recess:** The Board chose not suspend the meeting for an additional recess.

**Executive Director Report – M Olsan**

M Olsan presented the Executive Director Report—including an update on recent work with the NPDB, the PLPC and PLMFT Renewal period, and managing website changes.

**LAMFT Liaison Report – M Olsan**

M Olsan presented the LAMFT liaison report. She included information regarding collaborating with AMFTRB and LAMFT.

**LCA Liaison Report – M Olsan**

M Olsan presented the LCA liaison report. She included information RE information provided to D Austin RE ancillary certificates.

**Old Business – L Choate, M Olsan**

L Choate reminded the Board Members to complete their annual ethics training.

The Board reviewed and edited the Board Update presentation for the LCA Conference.

M Olsan provided information regarding the Board’s election process.

**New Business – L Choate, M Olsan**

L Choate announced the next Board Meeting on December 8<sup>th</sup>, 2017 at 12:30PM.

**Closing**

L Choate asked for a motion to adjourn the meeting. E Airhia motioned to adjourn the meeting at 4:41PM. P Millhollon seconded. All approved; no abstentions.

Respectfully Submitted By,  
Mary Alice Olsan, Executive Director