

MINUTES September 19th, 2014
LICENSED PROFESSIONAL COUNSELORS BOARD OF EXAMINERS
Approved January 23rd, 2015

The meeting was called to order by G Perkins at 12:18 p.m. A roll call was taken and a quorum was present.

Members Present:

J Thomas P Millhollon
G Perkins L Choate
K Lammert J Mims

E Cowger
K Steele

Staff Present:

M Olsan
H Thomas

Members Absent:

D Legendre
E Augustin

Guests Present:

M Ledet J Thornhill
A Williams C Nardini
J Jenkins

Agenda

G Perkins asked to amend the agenda to add a “d” under the Personnel Report to discuss hiring a Disciplinary Assistant to assist M Olsan. K Lammert motioned to accept the agenda as amended. J Mims seconded. All approved; no abstentions.

Board Meeting Minutes

G Perkins asked for a motion to approve the July Meeting Minutes. K Lammert motioned to approve the July meeting minutes. J Mims seconded. All approved; no abstentions.

Committee on Disciplinary Affairs – L Choate, K Steele, J Thornhill

L Choate asked J Thornhill to present the Consent Agreements. J Thornhill presented the Consent Agreement regarding Amy Malone and asked to Board to accept the Consent Agreement. J Mims motioned to accept the Consent Agreement and terms. J Thomas seconded. All approved; no abstentions. The Board Members present signed the Consent Agreement.

J Thornhill presented the Consent Agreement regarding Jean Katherine “Kati” Hennessey and asked to Board to accept the Consent Agreement. J Mims motioned to accept the Consent Agreement and terms. P Millhollon seconded. All approved; no abstentions. The Board Members present signed the Consent Agreement.

J Thornhill presented the Consent Agreement regarding Terri Bursey-Agugua and asked to Board to accept the Consent Agreement. J Mims motioned to accept the Consent Agreement and terms. K Steele seconded. All approved; no abstentions. The Board Members present signed the Consent Agreement.

L Choate presented information RE L Gordon’s status with the terms of the Opinion and Order for disciplinary case 06/07-09. The Board discussed the terms of the Opinion and Order. L Choate motioned to accept the renewal for licensure submitted by L Gordon upon her consent to the sanctions in effect July 22nd, 2013 and as negotiated by M Ledet. J Mims seconded. All approved; no abstentions.

L Choate presented the Disciplinary Committee report. There are a total of 89 active cases. One unofficial complaint was received since July 18th, 2014: 14/15-19. L Choate recommended case 14/15-19 for dismissal.

Official Complaints Received since July 18th, 2014: (*Board Initiated)

14/15-20: Fraudulent Billing
14/15-21: Fraudulent Billing
14/15-22: Fraudulent Billing
14/15-23: Failure to Report Impaired Professional
14/15-24: Failure to Report Impaired Professional
14/15-25: Fraudulent Billing
14/15-26: Practicing with an Inactive License*
14/15-27: Unreported Criminal Background
14/15-28: Unprofessional Conduct
14/15-29: Unprofessional Conduct
14/15-30: Practiced before Registration*
14/15-31: Fraudulent Billing *

Cases to Open:

14/15-20: Fraudulent Billing
14/15-21: Fraudulent Billing
14/15-22: Fraudulent Billing
14/15-23: Failure to Report Impaired Professional
14/15-24: Failure to Report Impaired Professional
14/15-25: Fraudulent Billing
14/15-26: Practicing with an Inactive License*
14/15-27: Unreported Criminal Background
14/15-28: Unprofessional Conduct
14/15-29: Unprofessional Conduct
14/15-30: Practiced before Registration*
14/15-31: Fraudulent Billing *

Cases to Close:

11/12-02: Fraudulent Billing/Unprofessional Conduct*
11/12-46: Practiced Prior to Registration*
11/12-55: Practicing without a License
12/13-16: Practiced Prior to Registration*
12/13-18: Practiced Prior to Registration*
12/13-67: Fraudulent Billing*
12/13-68: Fraudulent Billing*
13/14-28: Unprofessional Conduct
13/14-34: Unprofessional Conduct
13/14-39: Practiced before Registration*

L Choate motioned to accept the Disciplinary Committee report. All approved; no abstentions.

Committee on Legislative Affairs –M Olsan, C Nardini

C Nardini discussed LCA’s involvement on the Art Therapist (AT) Taskforce and current position. She also reminded the Board of the upcoming LCA Conference and explained session on consultation and collaboration RE “serious mental illnesses” would be available. G Perkins asked C Nardini how many conference participants had registered to date. C Nardini reported approximately 800 conference registrants to date with more expected.

M Olsan presented an update on the AT Taskforce proceedings, reminded the Board of the final report deadline, and provided information as to LATA’s viewpoint RE independent licensure versus a specialization with the LPC license. C Nardini expressed that LCA was uncomfortable with the idea of “LPC-AT” and prefers the idea of an art therapist specialty as part of the LPC license.

Committee Professional Assistance Program (PAP) – P Millhollon, E Cowger, K Lammert

P Millhollon reported that the PAP Committee has six open cases, including two participants who have moved to Texas. P Millhollon asked M Ledet for feedback concerning a possible PAP participant who would like to know who reported them to the PAP Committee. M Ledet explained the Board does not want to set a precedent of providing names but that PAP could provide a summary of the report the individual submitted to the possible PAP participant. L Choate discussed the importance of due process and how the disciplinary process works. P Millhollon motioned to accept the PAP Committee report. All approved; no abstentions.

Committee on Licensure/Supervision/Appraisal – E Cowger, P Millhollon, M Olsan

E Cowger reported 152 applicants were reviewed for registration/licensure/supervision for CI/LPC/LPC-S in August and September.

Application Type	AUG	SEPT	Total
LPC Application for Licensure	12	27	39
<i>35-APPROVED 4-DENIED</i>			
LPC Out-of-State Applications for Licensure	1	4	5
<i>5-APPROVED 0-DENIED 0-Re-Review</i>			
Counselor Intern: Part 1, 2, 3	14	35	49
<i>38-APPROVED 5-DENIED 1-Need more Info 2-Ext Denied 3- Ext Approved</i>			
Counselor Intern: Part 1	5	17	22
<i>16-APPROVED 6-DENIED 0-Need more Info</i>			
Counselor Intern: Part 1 and 2	1	0	1
<i>1-APPROVED -DENIED</i>			
Counselor Intern: Part 2	0	0	0
<i>0-APPROVED 0-DENIED</i>			
Counselor Intern Part 2 and 3	5	2	7
<i>7-APPROVED 0-DENIED</i>			
Counselor Intern: Part 3	0	2	2
<i>0-APPROVED 2-DENIED</i>			
Counselor Intern: Changing Supervisor	3	12	15
<i>15-APPROVED 0-DENIED</i>			
LPC Supervisor Application	3	9	12
<i>12-APPROVED -DENIED</i>			

Appraisal Privilege	0	0	0
<i>0-APPROVED 0-DENIED</i>			
LPC Areas of Expertise Review	0	0	0
<i>0-APPROVED 0-DENIED</i>			
Total Applicants Reviewed	44	108	152

E Cowger reported that the Licensure Committee had reviewed all applicants and that no applicants required full Board review. G Perkins discussed the oral exam for applicant K.C. and reported that the Licensure Committee voted to accept a revised oral exam protocol.

P Millhollon reported 9 applicants were reviewed for registration/licensure/supervision for MFT-I/LMFT/LMFT-SC/LMFT-S in August and September.

Application Type	AUG	SEPT	Total
LMFT Application for Licensure	0	1	1
<i>1-APPROVED 0-DENIED</i>			
LMFT Out-of-State Applications for Licensure	0	0	0
<i>0-APPROVED 0-DENIED</i>			
MFT Intern: Section 1, 2, 3	0	1	1
<i>1-APPROVED 0-DENIED 0-Ext Approved</i>			
MFT Intern: Section 1	1	0	1
<i>1-APPROVED 0-DENIED 1-Ext Approved</i>			
MFT Intern: Section 2 and 3	0	0	0
<i>0-APPROVED 0-DENIED</i>			
MFT Intern: Change of Practice Setting	2	3	5
<i>5-APPROVED 0-DENIED</i>			
MFT Intern: Changing Supervisor	0	1	1
<i>0-APPROVED 0-DENIED</i>			
LMFT SC Application: Section 1	0	0	0
<i>0-APPROVED 0-DENIED</i>			
LMFT SC Application: Section 2	0	0	0
<i>0-APPROVED 0-DENIED</i>			
LMFT SC Application: Section 1 and Section 2	0	0	0
<i>0-APPROVED 0-DENIED</i>			
LMFT Supervisor Application	0	0	0
<i>0-APPROVED 0-DENIED</i>			
Total Applicants Reviewed	3	6	9

E Cowger motioned to accept the Licensure Committee and Supervision report. All approved; no abstentions.

Committee on Rules –G Perkins, E Cowger, J Mims, M Olsan

G Perkins reported the committee’s progress RE the drafting of Act 484 rules. G Perkins explained structural changes needed—ex. creating a chapter specific for PLPCs. G Perkins asked for the Board’s input RE two items: the renewal time period for PLPCs and PLMFTs and the number of times a PLPC or PLMFT may renew. The Board discussed both issues in depth and determined PLPCs and PLMFTs would have the following renewal structure: two year renewal cycle, completion of 20 CEHs rather than 40 CEHs, maximum of six years allowed or maximum of

two renewals, and proof of attempt to pass the NCE required for each renewal. M Olsan explained the proposed changes in fee structure. E Cowger motioned to accept the Rules Committee report. All approved; no abstentions.

Marriage and Family Therapy Advisory Committee Report –D Legendre, P Millhollon, K Steele

P Millhollon reported that the MFTAC will likely have a rule-writing retreat soon. She also reported that K Steele will represent MFTAC at the next Rules Committee meeting to help with Act 484 related changes. P Millhollon reported that MFTAC will hold an election in November to determine who will be the next MFTAC Chair. P Millhollon explained that M Olsan reported to the MFTAC that AMFTRB is in the process of moving to a new testing company that will allow future MFT Interns to test monthly rather than quarterly. P Millhollon asked M Olsan to remind MFTAC to discuss correspondence from LAMFT at their November meeting. P Millhollon motioned to accept the MFTAC report. All approved; no abstentions.

Committee on Correspondence – M Olsan

M Olsan presented a letter from M Morris of LAMFT RE graduates having difficulty obtaining a degree conferred transcript and thus delaying their ability to begin practicing. The Board discussed the expedited application process currently available and agreed that an “unofficial” transcript would not be acceptable for approval as a Counselor Intern.

M Olsan presented an email from J Fischer regarding graduate students attempting to count supervising master’s level students as direct client contact hours. G Perkins explained this issue would be addressed clearly in the new rules.

M Olsan presented a letter from M Aycock RE a court ordered testimony predicament. The Board discussed the situation and requested input from M Ledet. M Ledet and the Board concluded that the Board may only advise licensee to seek legal counsel.

Public Comments

A Williams thanked the Board for their great work, especially RE the proposed rules. G Perkins thanked A Williams for his kind words and for attending the Board meeting.

Committee on Personnel – M Olsan, G Perkins, L Choate

M Olsan explained upcoming schedule changes due to changing school schedules and how tasks would be shifted to accommodate said changes. L Choate discussed the current workload for M Olsan RE discipline and recommended the Board consider allowing M Olsan to hire a disciplinary assistant. L Choate explained that the Disciplinary Committee currently has far more disciplinary cases than at any other time and thanked M Olsan for her hard work. M Olsan thanked L Choate for her kind words and for the suggestion to hire an additional person. M Olsan expressed concern over the budget and explained it may be difficult to avoid a deficit if an additional person is added at this time. E Cowger motioned for M Olsan to hire a disciplinary assistant for a one year position with continued employment contingent upon availability of funds. K Lammert seconded. All approved; no abstentions.

Financial Report(s) – M Olsan

M Olsan presented the June and July financial reports. J Mims motioned to approve the financial reports. J Thomas seconded. All approved; no abstentions.

Ad Hoc Committee on Budgeting –E Cowger, M Olsan

M Olsan explained the budget review and approval process. M Olsan presented the final FY 13/14 report asked the Board for approval of the amended FY 14/15 and proposed FY 15/16

budgets. E Cowger motioned to approve the FY 14/15 and FY 15/16 budgets. P Millhollon seconded. All approved; no abstentions.

Executive Director Report – M Olsan

M Olsan presented the Executive Director Report. M Olsan also explained the new requirement for a vote and more specific resolution for the new Baker Donelson contract. M Olsan reminded the Board of the terms of the contract. J Thomas motioned to accept the terms of the Baker Donelson contract and to retain and employ Baker, Donelson, Bearman, Caldwell, & Berkowitz, PC as special, general counsel and that such contract and resolution be forwarded to the Attorney General for the State of Louisiana for approval this day, September 19th, 2014. G Perkins called for a vote. Eight Board Members voted in favor of approving the contract, zero Board Members voted against, and two Board Members were absent. There were no abstentions. G Perkins signed the resolution.

LAMFT Liaison Report – M Olsan

M Olsan presented a report regarding items discussed at the LAMFT Executive Committee Meeting on July 26th.

LCA Liaison Report – M Olsan

M Olsan presented the LCA Liaison report and reminded everyone of the upcoming LCA conference, Board Update, and Rules Committee meetings.

Old Business – G Perkins

G Perkins explained the committee assignment process and thanked P Millhollon for remaining on the PAP Committee, D Legendre for joining the PAP Committee, J Thomas for joining the Disciplinary Affairs Committee, and K Steele for accepting a position of the Rules Committee. G Perkins also thanked E Cowger for his time and dedication to the PAP Committee.

G Perkins tabled the discussion of Transfer Plans/Professional Wills for the November Board meeting.

New Business – G Perkins

G Perkins thanked the Board for their time and reminded them of the next Board meeting on November 21st, 2014 at the Board Office.

Closing

K Lammert motioned to adjourn the meeting at 4:43 PM. E Cowger seconded. All approved; no abstentions.

Respectfully Submitted by,

Mary Alice Olsan
Executive Director