

MINUTES July 15th, 2011
LICENSED PROFESSIONAL COUNSELORS BOARD OF EXAMINERS
Approved August 26th, 2011

The meeting was called to order by G Bockrath at 1:00 p.m. A roll call was taken and a quorum was present.

Members Present:

A Williams G Bockrath
L Choate M Reynaud
E Cowger P Millhollon
A Allen T Moore

Staff Present:

M Olsan

Absent:

D Dowling
G Perkins
F Selby

Guests: S Adams, M Gootee, M Trahant

Agenda

E Cowger moved to accept the agenda. M Reynaud seconded. All approved; no abstentions.

Board Minutes

E Cowger moved to accept the June 24th Board Minutes. T Moore seconded. All approved; no abstentions.

Legislative Updates – M Gootee

M Gootee provided a summary of his research regarding legislative intent. M Gootee asked the Board to contact Senator Mount for a letter of legislative intent for Act 320. L Choate made a motion for M Olsan to send a letter, with Board feedback, to Senator Mount asking for clarification of Act 320. E Cowger seconded. All approved; no abstentions.

The Board discussed the letter from Senator Mount regarding pre-approval of coursework and degree programs for those applying as interns. The Board agreed to maintain the policy that no coursework or degree programs may be approved prior to the time of application. The Board suggested a letter be sent to all schools with counseling programs explaining our academic requirements and policies in more detail. M Olsan to draft letter of response to Senator Mount for Board approval.

Committee on Disciplinary Affairs – L Choate

L Choate presented the Discipline report. One new complaint was received since the last Board meeting. No cases were closed. No complaints were dismissed.

The following cases were opened:

10/11-40 – Unprofessional Behavior
10/11-41 – Unprofessional Behavior

The following cases were discussed:

06/07-09: M Trahant presented the case details. The Board discussed moving forward with either a consent agreement or hearing. M Reynaud motioned to post-pone this decision until D Dowling is present. T Moore seconded. All approved; no abstentions.

09/10-05 (Alfred Garrison): M Trahant presented the consent agreement terms to the Board. The Board members present signed the consent agreement.

08/09-4: M Trahant asked questions of the Board from the LPC in question. Hearing scheduled on July 18th, 2011.

The Board discussed revising the discipline protocol for those discipline cases under going an appeals process. The Board agreed the person's licensure file should be "flagged" in every instance of a formal section, whether the case is currently under or appeal or not.

There are a total of 31 active cases. L Choate motioned to accept the Discipline Report. All approved; no abstentions.

Committee Professional Assistance Program (PAP) – P Millhollon, S Adams, E Cowger
P Millhollon presented the PAP Committee report. One case (PAP-02) will be referred to the Disciplinary Committee. P Millhollon reported the PAP Committee is working with S Adams and other resources to formalize the PAP. She discussed the need for a strict monitoring program. There is 1 active PAP case (PAP-03). P Millhollon motioned to accept the PAP report. All approved; no abstentions.

Committee on Licensure and Supervision – A Williams, A Allen, P Millhollon
P Millhollon reported 2 folders were reviewed for LMFT.

Registration of Supervision: 2 approved*

*One person was approved contingent upon their selected supervisor submitting the appropriate paperwork to become a MFT supervisor within 30 days.

A Allen reported 49 folders were reviewed for LPC.

Part One: 10 approved, 0 denied.
Part One and Two: 1 approved, 0 denied.
Part Two and Three: 2 approved, 0 denied.

Change of Supervisor: 3 approved, 1 denied.
Registration of Supervision: 11 approved, 1 denied
Licensure: 12 approved, 2 denied
Supervision: 6 approved, 0 denied

A Allen motioned to accept the report on licensure/supervision for LPC/LMFT.
All approved; no abstentions.

Committee on Privileging – A Williams, A Allen

No applications received for Privileging.

Committee on Rules – T Moore, G Perkins, A Williams

T Moore recommended that rule revision be done on a continuing basis. He said a policy regarding this recommendation would be presented to the Board at a later date. T Moore reported that supervision rules for LMFT's were reviewed at the MFTAC retreat. He suggested the revisions completed for LMFT's supervision rules be used as a starting point for supervision rule revisions for LPC's. He explained that the next MFTAC retreat will be to finalize the MFT supervision rule changes. T Moore also reported an error in the Act 613 rules. This error will be corrected in the July 20th Louisiana Register.

Marriage and Family Therapy Advisory Committee Report – T Moore

Entered Executive Session:

T Moore discussed the LMFT scope of practice. No motions were made.

Exited Executive Session:

T Moore motioned that the Board draft a declarative statement in regard to the ability of LMFT's to assess, diagnose, and treat mental emotional, and behavioral disorders upon which time we receive a formal request from an LMFT to do so. All approved; no abstentions.

Committee on Correspondence – A Williams

M Olsan presented a letter from the LA State Board of Examiners of Psychologists (LSBEP). M Reynaud motioned that a statement be added to our website and newsletter warning licensees about advertising on the internet. Licensees are responsible for ensuring their information is correct. M Reynaud also motioned to accept the offer from LSBEP to join in the effort to notify the FTC. T Moore seconded. All approved; no abstentions. M Olsan to post statement on website and compose letter to LSBEP.

M Olsan presented a letter from the Department of Health and Hospitals (DHH) regarding the concern that unregistered and unlicensed individuals are employed by agencies in Louisiana as LPC's and Counselor Interns. L Choate suggested a letter from

the LPC Board be sent to every educational counseling program in Louisiana. M Olsan to contact DHH.

M Olsan presented a request from a LPC-S/LMFT-S to count supervisees by number of people rather than number of pursued licenses. The Board agreed supervisees should be counted by number of people. Therefore, a person seeking both LMFT and LPC licensure may have the same (dually licensed and approved) supervisor and may only be counted as one (1) of the supervisor's ten (10) maximum supervisees.

M Olsan presented a request from the Louisiana Counseling Association (LCA) to add an optional field to renewal application forms to collect legislative district information. E Cowger motioned to approve the request to add this field to future renewal application forms for LPC's. T Moore seconded. M Reynaud opposed. All other Board members approved. The motion passed.

Public Comments

None.

Committee on Personnel – D Dowling

No report.

Committee on Budgeting Report – D Dowling, T Moore, E Cowger, M Olsan

No report.

Financial Report – M Olsan

M Olsan presented ideas for additional funding for the Board under the current laws and rules. P Millhollon motioned to approve charging a fee for Change of Supervisor (\$100), replacement of wallet-sized licensure cards (\$10), and replacement of small certificates (\$10), such as the Counselor Intern certificate. L Choate seconded. All approved; no abstentions.

Executive Session: Executive Director Report – M Olsan

M Olsan presented the Executive Director report. No motions made.

LAMFT Liaison Report – F Selby

No report.

LCA Liaison Report – E Cowger

E Cowger will contact LCA regarding the need for LPC licensure fee increases.

Unfinished Business

M Olsan presented the idea of using Constant Contact as a means by which to distribute the next newsletter. L Choate offered to help with the construction of the newsletter.

The Rules Committee Retreat is scheduled for August 26th, 2011. L Choate suggested that the Rules Committee strongly consider utilizing outside assistance when drafting the permanent rules for Act 320.

Closing

L Choate motioned to adjourn the meeting at 6:15 PM. E Cowger seconded. All approved, no abstentions.

Respectfully Submitted by
Mary Alice Olsan
Executive Director