

MINUTES JUNE 15TH, 2012
LICENSED PROFESSIONAL COUNSELORS BOARD OF EXAMINERS
Approved July 20th, 2012

The meeting was called to order by G Perkins at 1:00 p.m. A roll call was taken and a quorum was present.

Members Present:

G Perkins P Millhollon
L Choate A Williams
M Reynaud
E Cowger

Staff Present:

M Olsan

Guests Present:

S Adams

Members Absent:

D Dowling
T Moore
A Allen
G Bockrath

Agenda

E Cowger motioned to approve the agenda. M Reynaud seconded. All approved; no abstentions.

Board Minutes

M Reynaud moved to accept the May 18th Meeting Minutes. P Millhollon seconded. All approved; no abstentions.

Legislative Updates – G Perkins, M Olsan

M Olsan presented information regarding Act 636, Act 460, HB 954, and SR 159. G Perkins asked S Adams if the Emergency Rules for Act 320 could remain in effect until the Act 636 Emergency rules were promulgated. S Adams replied affirmatively. G Perkins reported that the Rule Committee would meet prior to the July Board meeting to work on Act 636 Emergency Rules. M Olsan reported that Act 320 Emergency Rules will be republished in the June 20th LA Register for a period of 120 days.

Committee on Disciplinary Affairs – L Choate, M Reynaud

L Choate presented the Disciplinary Committee report. Zero unofficial and eight official complaints were received since the last Board meeting. No complaints were dismissed.

The following cases were closed:

11/12-13 – Unprofessional Conduct
11/12-14 – Unprofessional Conduct
11/12-17 – Unprofessional Conduct
11/12-21 – Unprofessional Conduct/ Dual Relationship
11/12-36 – Practicing without a License

The following cases were opened:

11/12-34: Unprofessional Conduct
11/12-45: Practicing without a License*

11/12-49: Practicing without a License*
11/12-50: Unprofessional Conduct/ Dual Relationship
11/12-51: Misrepresentation of Credentials/ Unprofessional Conduct
11/12-52: Abandonment of Supervision*
11/12-53: Inappropriate Supervision*
11/12-54: Practicing without Board-approved Supervision*
11/12-55: Practicing without a License*
11/12-56: Inappropriate Supervision*

***Board-Initiated Complaint**

There are a total of 32 active cases.

S Adams presented updates on three ongoing discipline cases: 06/07-09, 07/08-02, 08/09-4.

L Choate discussed meeting with K Green and M Olsan regarding the relationship between PAP and discipline cases. The Board discussed the methods by which a person may enter the PAP program and when a PAP case becomes a discipline case. M Olsan presented questions the Board of Social Work includes on applications to find IPP (Impaired Professional Program) participants. G Perkins asked that the questions be revised based on Board member feedback and reviewed at the July Board meeting. M Reynaud suggested that the Licensure Committee take the lead in the development of revised questions for Board review.

L Choate recommended the Board consider a 30 day rather than 60 day response time for respondents in discipline cases. A Williams and P Millhollon approved of a shorter time period and stated that in specific cases, less than 30 days may be appropriate. The Board agreed the new standard response time should be 30 days. L Choate motioned to accept the Disciplinary report. All approved; no abstentions.

Committee Professional Assistance Program (PAP) – P Millhollon, E Cowger

No report.

Committee on Licensure and Supervision – A Allen, A Williams, P Millhollon

P Millhollon reported eleven applicants were reviewed for registration/licensure/supervision for LMFT.

Registration of Supervision: 6 approved, 1 denied

Licensure: 1 approved, 3 denied

Supervision: 0 approved, 0 denied

A Williams reported 78 folders were reviewed for registration/licensure/supervision for LPC.

Part One: 7 approved, 1 denied, 1 review of coursework

Part Two: 3 approved, 0 denied

Part One and Two: 0 approved, 0 denied

Part Two and Three: 5 approved, 0 denied

Change of Supervisor: 4 approved, 0 denied

Registration of Supervision: 28 approved, 2 denied, 2 need more information

Licensure: 23 approved, 0 denied

Privileging: 0 approved, 0 denied

Supervision: 2 approved, 0 denied

Areas of Expertise: 0 approved, 0 denied

A Williams presented a LPC endorsement applicant with 2 credit hours for each course on his transcript. G Perkins and L Choate stated that “semester” does not necessary mean 3 credit hours. The Board agreed that because Board Rules do not specify the number of credit hours required for each course, the applicant must be approved if he meets all other requirements.

A Williams presented an applicant with a questionable “appraisal of the individual” course. The Board agreed additional information was needed before the applicant could be approved.

A Williams motioned to accept the Licensure and Supervision report. All approved; no abstentions.

Committee on Appraisal Privilege – A Williams

No report.

Committee on Rules – G Perkins, A Allen, E Cowger, A Williams, M Olsan

G Perkins reported that the Rules Committee would begin working on Emergency Rules for Act 636 the morning before the Board meeting on July 20th. She also reported that M Olsan submitted the necessary information to extend the Act 320 Emergency Rules for 120 days. G Perkins motioned to accept the Rules Committee report. All approved; no abstentions.

Marriage and Family Therapy Advisory Committee Report –M Reynaud

M Reynaud reported that the Notice of Intent for LMFT related rule revisions was submitted to the LA Register by M Olsan and was published in the May 20th, 2012 Register. He reported that the public comments period would be from May 20th-June 20th. M Reynaud explained that the new rules could be promulgated in the July 20th register, dependent upon whether or not comments were received. M Reynaud also reported that to date, no response had been received by the MFTAC in response to their requested AG opinion. M Reynaud motioned to accept the MFTAC report. All approved; no abstentions.

Committee on Correspondence – A Williams, M Olsan

M Olsan presented an extension request from a Counselor Intern who surpassed her seven year deadline to complete her internship due to extenuating circumstances. The Board requested M Olsan email the Counselor Intern again, explaining that although she would not lose her accrued supervision hours; she would need to reapply as a Counselor Intern in order to continue to accrue supervision hours and be in good standing with the Board.

Public Comments

None.

Committee on Personnel – D Dowling

M Olsan reported that T Bergholtz accepted the offer approved by the Board at the May 2012 meeting. She also reported that A Moots would be helping the Board with updating the database this summer. M Olsan also commended R McCarthy, T Bergholtz, and A Moots for their exemplary work during the especially busy LPC renewal period.

The Board discussed potential penalties for those applicants and/or those approved for internship who Board staff determines practiced without a license prior to applying with the Board. L Choate and G Perkins suggested M Olsan discuss this issue with S Adams. P Millhollon motioned for M Olsan to research the possibility of a monetary sanction for such applicants and interns. L Choate seconded. All approved; no abstentions.

Committee on Budgeting – D Dowling, T Moore, E Cowger, M Olsan

M Olsan reported she had located the additional funding needed in the 12/13 budget needed to accommodate T Bergholtz’s new employment offer.

Financial Report – M Olsan

M Olsan presented the April and May financials for Board approval. E Cowger motioned to approve the April and May financial reports. A Williams seconded. All approved; no abstentions.

Executive Director Report – M Olsan

M Olsan presented the Executive Director report.

LAMFT Liaison Report – P Millhollon

No report.

LCA Liaison Report – E Cowger

E Cowger reported that the LCA Executive Meeting was scheduled for the same day as the June LPC Board meeting. He also reported that he thanked LCA for their support with SB 216 and HB 1113.

Regulatory Board Complaints – G Perkins

The Board discussed how to handle complaints against other regulatory Boards. G Perkins suggested a letter of concern. L Choate suggested offering a meeting in the letter to discuss the situation. M Reynaud motioned for S Adams to write a letter of concern regarding actions taken during the recent legislative session by another regulatory Board. E Cowger seconded. All approved; no abstentions. M Olsan to ask S Adams to draft the letter of concern.

New Business – M Olsan

G Perkins suggested the next Board meeting begin at 12PM instead of 1PM with a “working lunch”. The Board agreed to try a new meeting time at the next Board meeting. G Perkins reported that the next Board meeting is on July 20th, 2012.

Closing

P Millhollon motioned to adjourn the meeting at 3:48 PM. A Williams seconded. All approved; no abstentions.

Respectfully submitted by,

Mary Alice Olsan
Executive Director