

MINUTES MAY 18th, 2012
LICENSED PROFESSIONAL COUNSELORS BOARD OF EXAMINERS
Approved June 15th, 2012

The meeting was called to order by G Perkins at 1:00 p.m. A roll call was taken and a quorum was present.

Members Present:

G Perkins P Millhollon
G Bockrath L Choate
M Reynaud A Allen
E Cowger

K Green

Members Absent:

D Dowling
T Moore
A Williams

Staff Present:

M Olsan

Guests Present:

C Nardini
S Adams

K Green

Agenda

G Perkins requested a motion to amend the agenda to discuss the Committee on Disciplinary Affairs report before the Legislative Updates report and to remove the presentation of the April Financial Report from the agenda. E Cowger motioned to amend the agenda as such. G Bockrath seconded. All approved; no abstentions.

Board Minutes

M Reynaud moved to accept the April 20th, 2012 Meeting Minutes. L Choate seconded. All approved; no abstentions.

Committee on Disciplinary Affairs – L Choate, M Reynaud

K Green presented the Consent Agreement for discipline case LPC/LMFT 10/11-21 (Mary Dermody) for Board approval. E Cowger motioned to accept the Consent Agreement. P Millhollon seconded. All approved; no abstentions. All present Board members signed the Consent Agreement.

L Choate presented the Disciplinary Committee report. Zero unofficial and seven official complaints were received since the last Board meeting. No complaints were dismissed.

The following cases were closed:

10/11-21 – Unprofessional Conduct and Fraudulent Billing
10/11-22 – Unprofessional Conduct and Fraudulent Billing
10/11-24 – Unprofessional Conduct
11/12-22 – Unprofessional Conduct
11/12-25 – Unprofessional Conduct
11/12-32 – Failure to Report Supervisee for Violation
11/12-33 – Unprofessional Conduct

The following cases were opened:

11/12-42 – Abusive Behavior to Client
11/12-43 – Unethical Conduct
11/12-44 – Fraudulent Billing
11/12-46 – Intern Practicing without Receiving Supervision*
11/12-47 – Practicing without a License*
11/12-48 – Abusive Behavior to Client

*Board-Initiated Complaint

There are a total of 27 active cases.

S Adams presented updates on three ongoing discipline cases: 06/07-09, 07/08-02, 08/09-4.

L Choate motioned to accept the Disciplinary report. All approved; no abstentions.

Legislative Updates – G Perkins, M Olsan, C Nardini

C Nardini presented a status update on SB 216. M Olsan presented a status update on HB 1113 and SR 110.

Committee Professional Assistance Program (PAP) – P Millhollon, E Cowger

No report.

Committee on Licensure and Supervision – A Allen, A Williams, P Millhollon

P Millhollon reported three applicants were reviewed for registration/licensure/supervision for LMFT.

Section Three: 1 approved, 0 denied.

Registration of Supervision: 1 approved, 0 denied.

Licensure: 1 approved, 0 denied.

Supervision: 0 approved, 0 denied.

A Allen reported 72 folders were reviewed for registration/licensure/supervision for LPC.

Part One: 10 approved, 1 denied

Part Two: 1 approved, 0 denied

Part One and Two: 2 approved, 0 denied

Part Two and Three: 4 approved, 0 denied

Change of Supervisor: 10 approved, 0 denied

Registration of Supervision: 20 approved, 2 denied

Licensure: 17 approved, 0 denied

Privileging: 0 approved, 0 denied

Supervision: 4 approved, 0 denied

Areas of Expertise: 0 approved, 1 denied

A Allen presented an applicant for Counselor Intern Registration with a felony conviction (fourth offense DUI). S Adams provided input on the best course of action. The Board agreed to require expungement before the individual may be approved for Counselor Intern Registration. M Olsan to ensure letters, regarding the applicant's status, are sent to the proposed Board-approved supervisor and employer.

M Olsan presented the revised application policy and procedure document. M Reynaud motioned to accept the application process document with the changes suggested by E Cowger. A Allen seconded. All approved; no abstentions. Substantial changes to the document must go before the Board; all other changes may be approved by the Licensure Committee.

A Allen motioned to accept the Licensure and Supervision report. All approved; no abstentions.

Committee on Appraisal Privilege – A Allen

No report.

Committee on Rules – G Perkins, A Allen, E Cowger, A Williams, M Olsan

G Perkins reported that the Rules Committee was still working on revisions to the rules the Board wanted included in the next draft of rule revisions (as part of Act 320 related changes). G Perkins asked M Olsan to check on the Act 320 Emergency Rule expiration date. G Perkins stated that the Rules Committee looked forward to editing and writing new rules as a result of the impending SB 216 related changes. G Perkins motioned to accept the Committee on Rules report. All approved; no abstentions.

Marriage and Family Therapy Advisory Committee Report –M Reynaud

M Reynaud reported that the Notice of Intent for LMFT related rule revisions were submitted to the LA Register by M Olsan to be published in the May 20th, 2012 Register. He reported that the public comments period would be from May 20th-June 20th. M Reynaud also explained that the new rules could be promulgated in the July 20th register, dependent upon whether or not comments were received. M Reynaud reminded the Board of the content of the rule changes. He also reported that T Moore is continuing to work on the LMFT Supervisor Manual. G Perkins thanked the MFTAC and M Olsan for their work on the rules. M Reynaud motioned to accept the MFTAC report. All approved; no abstentions.

Committee on Correspondence – A Williams, M Olsan

M Olsan presented the issue of Registration of Supervision (ROS) applicants applying before their actual graduation date. The Board agreed the ROS date cannot be prior to the person's graduation date. The Board discussed M Reynaud's suggestion of a grace period for graduating students to practice. M Olsan explained there is no provision in Board law or rules to allow such grace period. S Adams and G Bockrath agreed.

M Reynaud motioned to create an expedited application process with an effective date of June 1st, 2012. He included that a fee of \$50 will be charged for each application for expedited processing. All applicants who submit completed applications along with an application for expedited processing and fee will receive a verdict within five business days—except in the case that they are denied. The Licensure Committee must review any anticipated denied applicants before official notification may be sent by Board staff. E Cowger seconded M Reynaud's motion. All approved; no abstentions.

M Olsan presented an email regarding the restrictions related to Counselor Interns and private practice. The Board suggested M Olsan respond to the inquiry by citing the appropriate Board laws and rules again and then explaining that the Board may only provide this information.

Public Comments

None.

Committee on Personnel – D Dowling

G Perkins presented the Personnel Report. G Bockrath motioned for the FY 12/13 budget to be amended to allow M Olsan to present T Bergholtz with a revised offer. E Cowger seconded. All approved; no abstentions.

Committee on Budgeting – D Dowling, T Moore, E Cowger, M Olsan

No report.

Financial Report – M Olsan

Approval of the April 2012 Financial Report deferred to June Board meeting.

Executive Director Report – M Olsan

M Olsan presented the Executive Director report. G Perkins suggested M Olsan apply for Louisiana Personnel Committee membership.

LAMFT Liaison Report – P Millhollon

P Millhollon reported that M Olsan is the new LAMFT liaison.

LCA Liaison Report – E Cowger

E Cowger reported that he re-submitted the corrections to the minutes of the LCA Executive Board meeting. He stated that LCA would decide if the minutes will be changed at the June 15th, 2012 LCA meeting.

New Business – M Olsan

G Perkins stated that M Olsan will be the new LCA and LAMFT Liaison, effective July 1st, 2012.

The Board discussed how to handle complaints against other regulatory Boards.

M Olsan explained the process for Board member appointments and the role of “expired” Board members until new members are appointed.

G Perkins stated the next Board meeting is on June 15th, 2012.

Closing

E Cowger motioned to adjourn the meeting at 3:48 PM. L Choate seconded. All approved; no abstentions.

Respectfully submitted by,

Mary Alice Olsan
Executive Director