

MINUTES May 15th, 2015
LICENSED PROFESSIONAL COUNSELORS BOARD OF EXAMINERS
Approved July 17th, 2015

The meeting was called to order by L Choate at 12:08 p.m. A roll call was taken and a quorum was present.

Members Present:

J Thomas P Millhollon
L Choate J Mims
R Cathey E Cowger
K Steele K Lammert

Members Absent:

E Augustin
G Perkins

Staff Present:

M Olsan

Guests Present:

S Murphy
T Caffery (MFTAC Mtg Only)

Agenda

L Choate asked for a motion to approve the agenda. E Cowger motioned to approve the agenda. Kathy L seconded. All approved; no abstentions.

Board Meeting Minutes

L Choate asked for a motion to approve the March and April Board Meeting minutes. P Millhollon motioned to approve the March and April Board Meeting minutes. J Thomas seconded. All approved; no abstentions.

Committee on Disciplinary Affairs – L Choate, K Steele, J Thomas, J Smith

L Choate presented the Disciplinary Affairs Report:

Unofficial Complaints Received Since March 20th, 2015:

14/15-73: Unprofessional Conduct
14/15-74: Unprofessional Conduct
14/15-79: Unprofessional Conduct/Criminal Charges*

Official Complaints Received Since March 20th, 2015:

14/15-72: Unprofessional Conduct
14/15-75: Unprofessional Conduct
14/15-76: Unprofessional Conduct
14/15-77: No License
14/15-78: Unprofessional Conduct/Sexual Misconduct

Cases to Open:

14/15-72: Unprofessional Conduct
14/15-75: Unprofessional Conduct
14/15-76: Unprofessional Conduct
14/15-77: No License

14/15-78: Unprofessional Conduct/Sexual Misconduct
 14/15-79: Unprofessional Conduct/Criminal Charges*

Cases to Close:

06/07-09: Unprofessional Conduct/No documentation
 14/15-26: Practicing/Billing with an Inactive License
 14/15-27: Unreported Criminal Background
 14/15-28: Unprofessional Conduct
 14/15-29: Unprofessional Conduct/Inappropriate Billing
 14/15-31: Fraudulent Billing/Unprofessional Conduct
 14/15-32: Unprofessional Conduct/CCE
 14/15-33: Inappropriate Client Relationship
 14/15-34: Sexual Misconduct

Cases to Dismiss:

14/15-36: Unprofessional Conduct
 14/15-38: Unprofessional Conduct/CCE

L Choate reported a total of 82 current disciplinary cases. L Choate motioned to accept the Disciplinary Affairs report. All approved; no abstentions.

Committee on Legislative Affairs –L Choate, J Mims, M Olsan

No representatives of LCA or LAMFT were present for the Board Meeting. M Olsan presented the status of HCR 56, HCR 74, SB 158, and HB 381 of the 2015 Regular Legislative Session. The Board thoroughly discussed the significant public safety issues concerning HB 381. The Board authorized M Olsan to contact LCA and LAMFT to convey the Board’s serious concerns and to contact the appropriate legislators to provide information. M Olsan reported that during initial conversations with LAMFT RE HB 381, LAMFT indicated no plan to oppose the bill.

Committee on Licensure/Supervision/Appraisal –E Cowger, P Millhollon, J Mims, J Thomas

E Cowger reported no applicant issues for Board consideration. E Cowger also reported 120 applicants were reviewed for registration/licensure/supervision for CI/LPC/LPC-S in April and May.

Application Type	APRIL	MAY	Total
LPC Application for Licensure	19	29	48
<i>44-APPROVED 4-DENIED 0-Need more Info</i>			
LPC Out-of-State Applications for Licensure	1	1	2
<i>1-APPROVED 1-DENIED 0-Re-Review</i>			
Counselor Intern: Part 1, 2, 3	8	23	31
<i>24-APPROVED 7-DENIED 0-Need more Info</i>			
Counselor Intern: Part 1	2	4	6
<i>3-APPROVED 3-DENIED 0-Need more Info</i>			
Counselor Intern: Part 1 and 2	1	1	2
<i>2-APPROVED -DENIED</i>			
Counselor Intern: Part 2	0	0	0
<i>0-APPROVED 0-DENIED</i>			
Counselor Intern Part 2 and 3	1	6	7
<i>7-APPROVED 0-DENIED</i>			

Counselor Intern: Part 3	0	2	2
<i>1-APPROVED 1-DENIED</i>			
Counselor Intern: Changing Supervisor	3	3	6
<i>6-APPROVED 0-DENIED</i>			
LPC Supervisor Application	7	8	15
<i>15-APPROVED -DENIED</i>			
Appraisal Privilege	0	1	1
<i>0-APPROVED 1-DENIED</i>			
LPC Areas of Expertise Review	0	0	0
<i>0-APPROVED 0-DENIED</i>			
Total Applicants Reviewed	42	78	120

P Millhollon reported 5 applicants were reviewed for registration/licensure/supervision for MFT-I/LMFT/LMFT-SC/LMFT-S in April and May.

Application Type	APRIL	MAY	Total
LMFT Application for Licensure	0	1	1
<i>1-APPROVED 0-DENIED</i>			
LMFT Out-of-State Applications for Licensure	0	0	0
<i>0-APPROVED 0-DENIED</i>			
MFT Intern: Section 1, 2, 3	0	3	3
<i>1-APPROVED 2-DENIED</i>			
MFT Intern: Section 1	0	0	0
<i>0-APPROVED 0-DENIED</i>			
MFT Intern: Section 2 and 3	0	0	0
<i>0-APPROVED 0-DENIED</i>			
MFT Intern: Change of Practice Setting	1	0	1
<i>1-APPROVED 0-DENIED</i>			
MFT Intern: Changing Supervisor	0	0	0
<i>0-APPROVED 0-DENIED</i>			
LMFT SC Application: Section 1	0	0	0
<i>0-APPROVED 0-DENIED</i>			
LMFT SC Application: Section 2	0	0	0
<i>0-APPROVED 0-DENIED</i>			
LMFT SC Application: Section 1 and Section 2	0	0	0
<i>0-APPROVED 0-DENIED</i>			
LMFT Supervisor Application	0	0	0
<i>0-APPROVED 0-DENIED</i>			
Total Applicants Reviewed	1	4	5

M Olsan reminded the Board of the Dissemination of Declaration Statements/Statements of Practice policy statement. She explained that the Licensure Committee reviewed three alternative documents and approved two for dissemination. M Olsan reported that the documents were quite varied in structure but that all required content was included.

E Cowger motioned to accept the Licensure Committee and Supervision report. All approved; no abstentions.

Committee Professional Assistance Program (PAP) – K Lammert, P Millhollon

K Lammert explained that due to D Legendre’s resignation, the PAP Committee would welcome a new member. She also reported that the PAP was considering closing one case for transfer to the Disciplinary Committee. K Lammert recommended the opening of PAP 14. She also requested the Board reconsider the idea of outsourcing the PAP. M Olsan provided feedback regarding benefits of outsourcing—including a higher percentage of licensees self-reporting. L Choate requested M Olsan research options and the costs of such a program and report her findings at the September Board Meeting. R Cathey offered to help with said research. K Lammert motioned to accept the PAP report and recommendations. All approved; no abstentions.

Committee on Rules –E Cowger, J Mims, M Olsan

M Olsan reported on the progress of Board Rules related (primarily) to Act 484 of the 2014 Legislative Session. Specifically, M Olsan reminded the Board that a Notice of Intent was printed in the January 20th, 2015 edition of the Louisiana Register and reported that the final Rule was published in the April 20th, 2015 edition of the Louisiana Register. She also reported that all required notifications had been posted and reports submitted.

Marriage and Family Therapy Advisory Committee Report –P Millhollon, K Steele, R Cathey

P Millhollon welcomed R Cathey to the MFTAC and Board. She also expressed gratitude for D Legendre’s contributions to the MFTAC and Board. P Millhollon reported MFTAC was still working on Act 736 related rules and thanked K Steele for developing the strikethrough version. She also explained the MFTAC would hold a retreat before the next Board meeting to continue rule-writing. P Millhollon reminded the Board of the LAMFT taskforce created to address the decreasing number of LMFTs. She reported David Spruill as the Chair of the taskforce and that three active, task groups had also been formed. P Millhollon is the chair of the task group devoted to researching limited opportunities and access to training in Louisiana. The Board thanked P Millhollon for her work and leadership. P Millhollon motioned to accept the MFTAC report. All approved; no abstentions.

Committee on Correspondence – M Olsan, L Choate

M Olsan presented a letter from M Reynaud RE the six (6) year maximum time period during which a provisional licensee must become licensed and the possibility of individuals facing extenuating circumstances during that time. M Olsan presented feedback from G Perkins on her behalf. M Olsan reminded the Board of the many discussions regarding the length of time one should be allowed to accrue post-graduate supervised experience hours before becoming licensed. The Board discussed the history and intention behind the rule and agreed that no consideration of changing the time period one may be a provisional licensee was necessary.

M Olsan presented a letter from FARB RE a Supreme Court decision regarding state sovereignty and possible impacts on Board structure, Board Member composition, and Board authority.

L Choate presented an email from L Dean regarding the possibility of a Certified School Psychologist (CSP) serving as the LMHP available for case consulting and processing for a PLPC at their practice setting. J Mims provided feedback regarding the qualifications of CSPs and their typical roles at school settings. M Olsan reminded the Board of the LSSP credential and how this credential differs from the CSP credential. J Mims motioned to allow PLPCs at school settings to select a CSP as their “LMHP” if no other LMHPs are available for case consultation and processing at the PLPC’s setting. R Cathey seconded. All approved; no abstentions.

Public Comments: No public comments._

Committee on Personnel – L Choate, M Olsan

M Olsan reported that Nicholas James was hired as the new Administrative Assistant for the Board. She also provided an update as to how the Administrative Assistant and Disciplinary Case Assistant positions would be changing over the summer.

Financial Report(s) – M Olsan

M Olsan reminded the Board that financial reports to be reviewed at the March meeting were deferred to the May meeting. M Olsan presented the December 2014 and January, February, and March 2015 financial reports. L Choate asked for a motion to approve the financial reports. J Mims motioned to approve the December 2014 and January, February, and March 2015 financial reports. R Cathey seconded. All approved; no abstentions.

Ad Hoc Committee on Budgeting – E Cowger, M Olsan

M Olsan explained the need for an amendment to the Department of Justice 14/15 FY Contract. J Mims read the resolution and motioned for the Board to approve the amendment. K Steele seconded. E Cowger abstained; all other Board Members present approved.

Executive Director Report – M Olsan

M Olsan reminded the Board that the March report was deferred to the May meeting. M Olsan presented the March and May Executive Director report. Specifically, M Olsan provided a status update on the LPC renewal period, PLPC and PLMFT transition, and recent vendor contract changes. M Olsan also asked for the Board for guidance regarding former Counselor Interns and MFT Interns who surpassed their seven (7) year time period well before May 1st, 2015. The Board agreed that only those registered in the past 10 years (from May 1st, 2015) should be contacted about reapplication as either a PLPC or PLMFT.

LAMFT Liaison Report – M Olsan, P Millhollon

M Olsan reminded the Board that the March report was deferred to the May meeting. M Olsan reported favorable reviews of the Board/MFTAC Update and of her and K Steele's presentation at the LAMFT conference. She also reported that LAMFT is considering hiring an Executive Assistant. M Olsan reported discussions with H Brownell regarding recent legislation.

LCA Liaison Report – M Olsan

M Olsan reminded the Board that the March report was deferred to the May meeting. M Olsan reported attendance at the LCA Executive Board meeting on February 21st and questions received regarding the Counselor Intern → PLPC transition. She also reported much discussion and concern expressed RE the 2015 ACA Code of Conduct. M Olsan reported discussions with C Nardini regarding recent legislation.

Old Business – L Choate

M Olsan reminded the Board of discussion at the March meeting regarding an age restriction for those supervised experience hours eligible for endorsement for out of state PLPC and PLMFT applicants. L Choate requested a motion that the only those supervised experience hours completed within six (6) years of the date of application will be considered for endorsement. E Cowger made the motion and K Lammert seconded. All approved; no abstentions.

New Business – L Choate

L Choate reminded the Board of the next Board Meeting on July 17th, 2015.

L Choate also asked the Board to consider moving the September Board meeting date to allow for easier attendance by Board Members at the LCA Conference. J Mims motioned to move the

Board Meeting from September 18th to September 25th. K Lammert seconded. All approved; no abstentions.

M Olsan reminded Board Members of the May 15th deadline for Tier 2.1 Financial Statements to be submitted.

Closing

L Choate asked for a motion to adjourn the meeting. K Lammert motioned to adjourn the meeting at 4:11 PM. E Cowger seconded. All approved; no abstentions.

Respectfully Submitted By,

Mary Alice Olsan
Executive Director