

MINUTES March 24th, 2017
LICENSED PROFESSIONAL COUNSELORS BOARD OF EXAMINERS
Approved May 19th, 2017

The meeting was called to order by L Choate at 12:38 PM. The Board Secretary took the roll call and determined a quorum was present.

Members Present:

L Choate P Millhollon
K Steele E Airhia
R Cathey D Mayeux
C Guillotte N Pierce
J Mims G Perkins
E Cowger

Members Absent:

None.

Guests Present:

S Murphy J Raines
M Reynaud V Onuoha

Staff Present:

M Olsan

Agenda

L Choate asked for a motion to accept the Board Meeting agenda. G Perkins motioned to approve the agenda. E Cowger seconded. All approved; no abstentions.

Board Meeting Minutes

L Choate asked for a motion to approve the January Board Meeting minutes. G Perkins motioned to approve the January Board Meeting minutes. E Cowger seconded. All approved; no abstentions.

Committee on Disciplinary Affairs – L Choate, K Steele, N Pierce, J Raines

L Choate asked J Raines to present formal sanctions for Board consideration. J Raines presented a Voluntary Surrender for case 14/15-18 regarding Anissa Higgins-Dabat. L Choate asked for a motion to approve the Voluntary Surrender for case 14/15-18. C Guillotte motioned to approve the order. E Cowger seconded. All approved; no abstentions.

J Raines presented a Voluntary Surrender for case 15/16-05 regarding Eric White. L Choate asked for a motion to approve the Voluntary Surrender for case 15/16-05. J Mims motioned to approve the order. G Perkins seconded. All approved; no abstentions.

J Raines presented a Consent Agreement and Order for case 15/16-13 regarding William Warner. L Choate asked for a motion to approve the Voluntary Surrender for case 15/16-13. G Perkins motioned to approve the order. E Cowger seconded. All approved; no abstentions.

J Raines presented a Consent Agreement and Order for case 15/16-38 regarding Beant'e Holmes. L Choate asked for a motion to approve the Consent Agreement and Order for case 15/16-38. J Mims motioned to approve the order. E Cowger seconded. All approved; no abstentions.

L Choate presented the Disciplinary Affairs Committee Report:

Unofficial Complaints Received since January 27, 2017:

1. 16/17-34: Fraudulent Billing
2. 16/17-35: Criminal Conduct
3. 16/17-38: Inappropriate Conduct
4. 16/17-44: Unprofessional Conduct/CCE
5. 16/17-46: Abusive Conduct/CCE

Official Complaints Received since January 27, 2017:

1. 16/17-36: Unprofessional Conduct
2. 16/17-37: Unprofessional Conduct
3. 16/17-39: Unprofessional Conduct
4. 16/17-40: Unprofessional Conduct/Dual Relationship
5. 16/17-45: Unprofessional Conduct/CCE

Cases to Open:

1. 15/16-41: Inappropriate Supervision
2. 16/17-35: Criminal Conduct
3. 16/17-36: Unprofessional Conduct
4. 16/17-37: Unprofessional Conduct
5. 16/17-39: Unprofessional Conduct
6. 16/17-40: Unprofessional Conduct/Dual Relationship
7. 16/17-41: Unlicensed Practice*
8. 16/17-42: Unlicensed Practice*
9. 16/17-43: Unlicensed Practice*
10. 16/17-45: Unprofessional Conduct/CCE

Cases to Close:

1. 14/15-61: Unlicensed Practice
2. 15/16-39: Unlicensed Practice*
3. 15/16-51: Inappropriate Conduct
4. 15/16-52: Confidentiality Breach
5. 15/16-56: Falsifying Records
6. 15/16-57: Fraudulent Billing/Unprofessional Conduct
7. 16/17-02: Unlicensed Practice*
8. 16/17-16: Fraudulent Billing

Complaints to Dismiss:

1. 16/17-07: Unprofessional Conduct
2. 16/17-13: Unprofessional Conduct
3. 16/17-31: Unlicensed Practice*
4. 16/17-38: Inappropriate Conduct
5. 16/17-40: Unprofessional Conduct/Dual Relationship

*Board-Initiated

L Choate reported a total of 53 active disciplinary cases. L Choate motioned to accept the Disciplinary Affairs report. All approved; no abstentions.

Committee on Legislative Affairs –L Choate, G Perkins, J Mims, M Olsan, M Reynaud

M Olsan provided the LCA Report on behalf of M Feduccia. Specifically, M Olsan reviewed several points from the Town Hall presentations to be conducted by LCA and LAMFT. She also reported several donations made by the LCA PAC to legislators. C Guillotte and D Mayeux emphasized importance of SB 38 for public protection. J Mims and M Reynaud suggested other organizations who could help with obtaining feedback from the public.

Committee on Licensure/Supervision/Appraisal –E Cowger, P Millhollon, J Mims, C Guillotte

E Cowger reported 180 applicants were reviewed for provisional licensure/licensure/supervision for PLPC/LPC/LPC-S February and March 2017. The data includes those practice settings and expedited applications approved each month by Board Staff.

Application Type	February	March	Total
LPC Application for Licensure	9	24	33
<i>32 APPROVED; 1 DENIED</i>			
LPC Out-of-State Applications for Licensure	0	9	9
<i>1 APPROVED; 7 DENIED; 1-Need more info</i>			
PLPC: Sections 1, 2, 3	13	27	4
<i>30 APPROVED; 10 DENIED</i>			
PLPC: Section 1	0	2	2
<i>1 APPROVED; 1 DENIED</i>			
PLPC: Section 1 and 2	0	0	0
<i>0-APPROVED; 0-DENIED</i>			
PLPC: Section 2	0	0	0
<i>0-APPROVED; 0-DENIED</i>			
PLPC: Section 2 and 3	0	2	2
<i>2-APPROVED; 0-DENIED</i>			
PLPC: Section 3	0	1	1
<i>0-APPROVED; 1-DENIED</i>			
PLPC: Change/Add Supervisor	4	13	17
<i>17-APPROVED; 0-DENIED</i>			
LPC Supervisor Application	0	7	7
<i>7-APPROVED 0-DENIED 0-Need more info</i>			
Appraisal Privilege	0	2	2
<i>2-APPROVED 0-DENIED 0-Need more info</i>			
LPC Areas of Expertise Review	0	0	0
<i>0-APPROVED 0-DENIED 0-Need more info</i>			
Application for Expedited Processing	12	21	33
PLPC: Change/Add Practice Setting	19	15	34
Total	57	123	180

C Guillotte reported 8 applicants were reviewed for provisional licensure/licensure/supervision for PLMFT/LMFT/LMFT-SC/LMFT-S February and March 2017.

Application Type	February	March	Total
LMFT Application for Licensure	2	0	2
<i>1-APPROVED; 0-DENIED</i>			
LMFT Out of State Applications for Licensure	0	1	1
<i>1-APPROVED; 0-DENIED</i>			
PLMFT Section 1,2,3	0	2	2
<i>2-APPROVED; 1-DENIED</i>			
PLMFT Section 1 Only	0	0	0
<i>1-APPROVED; 0-DENIED</i>			
PLMFT Section 2 and 3 Only	0	0	0
<i>0-APPROVED; 0-DENIED</i>			
PLMFT Change/Add Practice Setting	1	1	2
<i>1-APPROVED; 0-DENIED</i>			
PLMFT Change/Add Supervisor	0	0	0
<i>1-Approved; 0-DENIED</i>			

LMFT SC Application: Section 1	0	0	0
<i>0-APPROVED; 0-DENIED</i>			
LMFT SC Application: Section 2	0	0	0
<i>0-APPROVED; 0-DENIED</i>			
LMFT SC Application: Section 1 and Section 2	0	0	0
<i>0-APPROVED; 0-DENIED</i>			
LMFT Supervisor	1	0	1
<i>0-APPROVED; 0-DENIED</i>			
Application for Expedited Processing	0	0	0
Total	4	4	8

E Cowger also reported that the Licensure Committee conducted a meeting with A Veal regarding her exam scores. He reported the committee provided her with additional ideas for how to prepare for the exam and explained an oral exam could not be used as a substitute for a national exam. E Cowger motioned to accept the Licensure Committee and Supervision report. All approved; no abstentions.

Marriage and Family Therapy Advisory Committee (MFTAC) Report –P Millhollon, K Steele, R Cathey, C Guillotte

P Millhollon reported that MFTAC is still working on the revised handbook. R Cathey is also working on a power point presentation for the supervisor exam. MFTAC discussed creating rubrics and standard evaluations for PLMFTs and LMFT Supervisors. P Millhollon also provided a recap from the LAMFT conference and suggested the Board help LAMFT specify (in the future) what content will meet ethics and diagnosis CEH requirements. C Guillotte presented the MFTAC decision regarding J Sowders counting hours in supervision of supervision when attempting to obtain the AAMFT supervisor credential toward the Louisiana LMFT-S credential. C Guillotte motioned for the Board to approve this request. E Cowger seconded. All approved with the exception J Mims and E Airhia, who opposed. The motion passed with no abstentions. P Millhollon motioned to accept the MFTAC report. All approved; no abstentions.

Committee on Correspondence – M Olsan, L Choate

M Olsan presented information from CRCC requesting that the Board consider acceptance of the CRCE exam for licensure endorsement purposes. The Board reviewed this request and determined that such a change was not in the best interest of the public.

Public Comments: No comments.

Recess: Laura requested a motion for a ten (10) minute recess. P Millhollon motioned for a ten (10) minute recess. R Cathey seconded. All approved; no abstentions. Laura requested a motion to reconvene the Board Meeting. P Millhollon motioned and G Perkins seconded. All approved; no abstentions.

Committee Professional Assistance Program (PAP) –P Millhollon, R Cathey, E Airhia

P Millhollon reported that the PAP Committee reviewed several possible new PAP cases and determined three cases should to be opened (PAP 16, 17, and 18). She also reported the PAP Committee recommended one case to be closed, PAP 07. P Millhollon motioned to accept the PAP report and recommendations. All approved; no abstentions.

Committee on Rules –E Cowger, J Mims, L Choate, K Steele, M Olsan

J Mims discussed next steps and possible locations for a Rules Committee retreat.

Committee on Personnel – L Choate, G Perkins, M Olsan

M Olsan presented an update on the status of hiring a new disciplinary case assistant.

Financial Report(s) – M Olsan

M Olsan presented the January and February 2017 financial reports. She explained supporting documentation for each report was available to P Millhollon for review. P Millhollon motioned to approve the January and February financial reports. D Mayeux seconded. All approved; no abstentions.

Ad Hoc Committee on Budgeting –L Choate, E Cowger, M Olsan

M Olsan presented an update on the Board’s current budget and status. E Cowger asked M Olsan to prioritize obtaining a vendor for new database/online system.

Recess: The Board chose not suspend the meeting for an additional recess.

Executive Director Report – M Olsan

M Olsan presented the Executive Director Report—including a recap of her attendance and presentation at the AACSB Conference.

LAMFT Liaison Report – M Olsan

M Olsan presented the LAMFT liaison report. She included feedback concerning the recent LAMFT Executive Board Meeting.

LCA Liaison Report – M Olsan

M Olsan presented the LCA liaison report. She included feedback concerning the recent LCA Executive Board Meeting.

Old Business – L Choate

The Board discussed substance abuse assessments and how such assessments are currently regulated. J Mims suggested a new privileging designation. The Board agreed to continue the discussion following additional research on the topic.

L Choate reminded the Board Members to complete their annual ethics training. M Olsan reminded the Board Members to complete their Tier 2.1 statement for the Louisiana Board of Ethics by May 15th.

New Business – L Choate

L Choate announced the next Board Meeting on May 19th at 12:30PM.

Closing

L Choate asked for a motion to adjourn the meeting. G Perkins motioned to adjourn the meeting at 4:02PM. K Steele seconded. All approved; no abstentions.

Respectfully Submitted By,
Mary Alice Olsan, Executive Director