

**MINUTES January 17<sup>th</sup>, 2014**  
**LICENSED PROFESSIONAL COUNSELORS BOARD OF EXAMINERS**  
**Approved March 21<sup>st</sup>, 2014**

The meeting was called to order by G Perkins at 12:18 p.m. A roll call was taken and a quorum was present.

**Members Present:**

G Perkins        P Millhollon  
K Lammert       M Reynaud  
K Steele         E Cowger  
J Nelson         A Williams  
D Legendre      J Mims  
L Choate

**Members Absent:**

None

**Staff Present:**

M Olsan

**Guests Present:**

C Nardini, T Caffery, D Patterson,  
K Taheri, J Thornhill, S. Rayford

**Agenda**

G Perkins asked for a motion to accept the agenda. E Cowger motioned to accept the agenda. J Mims seconded. All approved; no abstentions.

**Board Meeting Minutes**

J Nelson motioned to approve the November meeting minutes. A Williams seconded. All approved; no abstentions.

**Committee on Disciplinary Affairs – L Choate, K Steele, J Thornhill**

J Thornhill conducted a presentation regarding disciplinary administrative hearings for the Board members. L Choate presented the Disciplinary Committee report.

There are a total of 63 active cases.

Unofficial Complaints Received since November 8<sup>th</sup>, 2013:

1. 13/14-28: Unprofessional Conduct

Official Complaints Received since November 8<sup>th</sup>, 2013: (\*Board Initiated)

1. 13/14-17: Unprofessional Conduct/Inappropriate Supervision
2. 13/14-19: Fraudulent Documentation and Billing
3. 13/14-22: Abusive Conduct
4. 13/14-23: Unprofessional Conduct/Client Abandonment
5. 13/14-24: Unprofessional Conduct
6. 13/14-25: No License\*
7. 13/14-26: Practiced before Registered\*
8. 13/14-27: Unprofessional Conduct/Client Abandonment
9. 13/14-29: No License\*
10. 13/14-30: Practiced before Registered\*

Cases to Open:

1. 13/14-13: No License
2. 13/14-17: Unprofessional Conduct/Inappropriate Supervision
3. 13/14-19: Fraudulent Documentation and Billing
4. 13/14-22: Abusive Conduct
5. 13/14-23: Unprofessional Conduct/Client Abandonment
6. 13/14-24: Unprofessional Conduct
7. 13/14-25: No License\*
8. 13/14-27: Unprofessional Conduct/Client Abandonment
9. 13/14-29: No License\*
10. 13/14-30: Practiced before Registered\*

Cases to Close:

1. 12/13-60: Practiced before Registered
2. 12/13-75: Inappropriate Relationship
3. 12/13-76: No License
4. 12/13-95: Misrepresentation of Credentials
5. 12/13-98: Abusive Conduct
6. 12/13-99: Dual Relationship
7. 12/13-100: Failure to Disclose/Unprofessional Conduct
8. 12/13-102: Practiced Prior to Registration
9. 12/13-105: Practiced without Active Supervision
10. 12/13-108: Unprofessional Conduct
11. 12/13-111: Unprofessional Conduct
12. 13/14-06: Sexual Misconduct

Complaints to Dismiss: None. Cases to Discuss: None.

L Choate presented an issue regarding telephonic counseling by an Intern. M Olsan explained the history of the Board's position on this topic. G Perkins asked M Olsan to include topic on agenda for March Board meeting.

L Choate motioned to accept the Disciplinary Committee report. All approved; no abstentions.

**Legislative Updates –M Olsan, C Nardini**

C Nardini updated the Board regarding the ancillary certificate issue for Interns. C Nardini also informed the Board she was looking into correspondence forwarded to her by M Olsan regarding scope of practice issues for LPCs at a vocational rehabilitation services. The Board also discussed LSBEPs correspondence RE Provisionally Licensed Psychologists.

**Ad Hoc Committee RE Titles for Registrants – C Nardini, K Taheri, M Reynaud**

C Nardini and K Taheri explained LCA will be introducing legislation to propose a new title for Counselor Interns—"Provisional Licensed Professional Counselor (PLPC)". C Nardini explained PLPCs would be issued provisional licenses rather than registrations based on feedback from D Patterson via M Olsan. C Nardini reported that LCA and LAMFT would be meeting later in the afternoon to collaborate on legislation and asked the LPC Board for their thoughts and input.

G Perkins asked the Board for feedback on the possible new titles for Interns—“PLPC” for Counselor Interns and “PLMFT” for MFT Interns (if so desired by LAMFT). The Board discussed both titles—D Legendre expressed concern about public confusion with the new titles. J Nelson motioned the following, “The Board recognizes the advantages to the public and to current Counselor Interns and MFT Interns if the titles of Counselor Intern and MFT Intern are changed to PLPC and PLMFT, respectively. Furthermore, the Board agrees to respect the wishes of the legislature regarding this title change.” E Cowger seconded J Nelson’s motion. D Legendre opposed; all others approved. There were no abstentions and the motion carried. C Nardini asked M Olsan to send LCA her thoughts on the definition for PLPC and any “clean up” changes needed in law.

**Committee Professional Assistance Program (PAP) – P Millhollon, E Cowger, K Lammert**

P Millhollon presented an update on current cases. She reported the PAP Committee has a total of five open cases, including PAP 08 which PAP recommended opening today. P Millhollon discussed one PAP participant who is moving out of state and asked for Board feedback. P Millhollon summarized Board rules RE PAP participants moving out of state. The Board agreed these requirements were sufficient. P Millhollon motioned to accept the PAP report. All approved; no abstentions.

**Committee on Licensure/Supervision/Appraisal – E Cowger, A Williams, P Millhollon, M Olsan**

E Cowger presented three applications with issues for Board consideration. Two of the three applicants had felonies that had not been expunged. G Perkins said the Board’s precedent is to ask for expungement or for an explanation as to why the felony cannot be expunged before the applicant is considered. D Patterson agreed with G Perkins. The third applicant for Board consideration involved a Counselor Intern at risk of losing nearly all supervised experience hours due to the new Change of Practice Setting Policy that went into effect November 1<sup>st</sup>, 2013. D Patterson suggested the Board only count the supervised experience hours obtained by the individual prior to November 1<sup>st</sup>, 2013. J Mims thanked the Board staff for disseminating information regarding this issue.

E Cowger reported 114 folders were reviewed for registration/licensure/supervision for CI/LPC/LPC-S in December and January.

<b>Application Type</b>	<b>Dec</b>	<b>Jan</b>	<b>Total</b>
LPC Application for Licensure	18	18	36
32-APPROVED 2-DENIED 2- Need more Info			
LPC Out-of-State Applications for Licensure	2	3	5
4-APPROVED 1-DENIED			
Counselor Intern: Part 1, 2, 3	9	28	37
32-APPROVED 5-DENIED			
Counselor Intern: Part 1	2	4	6
5-APPROVED 1-DENIED			
Counselor Intern: Part 1 and 2	0	4	4
4-APPROVED 0-DENIED			
Counselor Intern: Part 2	0	0	0
0-APPROVED 0-DENIED			
Counselor Intern Part 2 and 3	1	0	1
1-APPROVED 0-DENIED			

Counselor Intern: Part 3	0	2	2
0-APPROVED 2-DENIED			
Counselor Intern: Changing Supervisor	5	7	12
12-APPROVED 0-DENIED			
LPC Supervisor Application	5	7	12
12-APPROVED 0-DENIED			
Appraisal Privilege	0	1	1
1-APPROVED 0-DENIED			
LPC Areas of Expertise Review	0	0	0
0-APPROVED 0-DENIED			
<b>Total Applicants Reviewed</b>	<b>42</b>	<b>72</b>	<b>114</b>

M Reynaud reported 23 applicants were reviewed for registration/licensure/supervision for MFT-I/LMFT/LMFT-SC/LMFT-S in December and January.

<b>Application Type</b>	<b>Dec</b>	<b>Jan</b>	<b>Total</b>
LMFT Application for Licensure	1	1	2
0-APPROVED 1-DENIED			
LMFT Out-of-State Applications for Licensure	1	0	1
1-APPROVED 0-DENIED			
MFT Intern: Section 1, 2, 3	2	2	4
3-APPROVED 1-DENIED			
MFT Intern: Section 1	3	1	4
3-APPROVED 1-DENIED			
MFT Intern: Section 2 and 3	1	1	2
2-APPROVED 0-DENIED			
MFT Intern: Change of Practice Setting	4	3	7
7-APPROVED 0-DENIED			
MFT Intern: Changing Supervisor	2	0	2
2-APPROVED 0-DENIED			
LMFT SC Application: Section 1	0	0	0
0-APPROVED 0-DENIED			
LMFT SC Application: Section 2	0	0	0
0-APPROVED 0-DENIED			
LMFT Supervisor Application	1	0	1
1-APPROVED 0-DENIED			
<b>Total Applicants Reviewed</b>	<b>15</b>	<b>8</b>	<b>23</b>

E Cowger motioned to accept the Licensure Committee and Supervision report. All approved; no abstentions.

**Committee on Rules – G Perkins, E Cowger, A Williams, M Olsan**

G Perkins said the Rules Committee would soon be meeting to work on Act 173 related rules and to correct some previously promulgated rules. G Perkins motioned to accept the Rules Committee report. All approved; no abstentions.

**Marriage and Family Therapy Advisory Committee Report –M Reynaud, K Steele, D Legendre, P Millhollon**

M Reynaud reported LCA and LAMFT were working together RE the Intern title change and the LMFT scope of practice clarification bills. M Reynaud informed the Board that the supervisor orientation video and handbook were on the Board website for review. M Reynaud also stated that he and M Olsan met to revise test questions which were approved by the MFTAC at their meeting earlier in the day. M Olsan explained that she formatted the test questions into a formal exam that would soon be posted on the LPC Board website.

M Reynaud reported MFTAC discussed meeting via telephone. D Patterson said his statement at the last Board meeting was incorrect—that committees could not, in fact, meet via Skype. M Olsan asked for a formal opinion to this effect. M Reynaud reminded everyone that the LAMFT conference is March 6<sup>th</sup>-8<sup>th</sup> in Baton Rouge. He said P Millhollon will lead the MFTAC/Board Update as he will be unable to attend. M Reynaud motioned to accept the MFTAC report. All approved; no abstentions.

P Millhollon motioned to move item 21 on the Board Meeting Agenda to item 12. Mark seconded. G Perkins asked for public comment. No public comment. All approved; no abstentions.

**Committee on Correspondence – A Williams, M Olsan**

A Williams presented a letter from T Madina, Counselor Intern RE a mediation practice wherein counseling would also be provided by a LPC. The Board discussed the correspondence. L Choate recommended T Madina restructure the business so that she has no ownership in a practice where counseling is also provided. D Patterson to draft a formal response.

M Olsan presented correspondence from P Wilson RE LACs serving as LMHPs for Counselor Interns. The Board asked M Olsan to inform P Wilson that his feedback was duly noted and that the November Board Meeting ruling stands.

M Olsan presented a letter from T Triplett requesting an exemption from the upcoming limitation on the number of CEHs which may be acquired by a LPC online. G Perkins said exemptions cannot be considered for those with an Inactive license. The Board agreed. M Olsan to follow up with T Triplett regarding the status of his license.

A Williams presented a letter from LSBEP RE Licensed Specialists in School Psychology. C Nardini said LCA will be sending feedback to LSBEP. J Mims and J Nelson stated that a response from the Board was also needed. J Mims stated that there is a significant shortage of school psychologists. M Reynaud and K Steele suggested raising concerns about those LPCs and LMFTs who are currently school psychologists and asking for any updates regarding the legislation in the Board's letter to LSBEP. G Perkins said this was a great opportunity for the LPC Board to partner for public service and asked M Olsan to draft the Board's response to LSBEP.

M Olsan presented a letter from a licensee regarding the Board's policy statement on Reparative/Conversion Therapy.

M Olsan presented correspondence from V Flis RE synchronous videoconferencing. M Reynaud explained V Flis is deaf; and therefore, needs an exemption from the current limitation on synchronous videoconferencing for face-face supervision. J Mims and G Perkins requested documentation of the disability. G Perkins motioned for M Olsan to craft a letter to V Flis with the assistance of D Patterson. K Steele seconded. All approved; M Reynaud abstained. None opposed. Motion carried.

**New Business (Item 21 Moved to Item 12 per Previous Motion: Unlicensed Individuals Practicing)**

P Millhollon presented her concerns RE unlicensed individuals practicing due to lack of knowledge and confusion over requirements disseminated by DHH and OBH. P Millhollon asked D Patterson if he had an opportunity to schedule a meeting with DHH. D Patterson said he had not but that he would schedule a meeting and asked P Millhollon for a list of issues. J Mims brought up issue of Counselor Interns working in public schools and the Board discussed the LMHP requirement.

**Public Comments**

No comment.

**Committee on Personnel – M Olsan, J Nelson, G Perkins**

M Olsan reported that both S. Mecholsky and M. St. Pierre's three month trial period evaluations were complete and said both were doing well. G Perkins motioned to accept the Personnel Report. All approved; no abstentions.

**Ad Hoc Committee on Budgeting –E Cowger, J Nelson, M Olsan**

M Olsan reported no comments were received since the amended 13/14 FY and proposed 14/15 FY approved budgets were submitted to all required parties. J Nelson motioned to accept the Budget Committee report. All approved; no abstentions.

**Financial Report – M Olsan**

M Olsan presented the November 2013 financial reports. K Lammert motioned to approve the financial reports. P Millhollon seconded. All approved; no abstentions.

**Executive Director Report – M Olsan**

M Olsan presented the Executive Director report.

**LAMFT Liaison Report – M Olsan**

M Olsan presented the LAMFT Liaison report.

**LCA Liaison Report – M Olsan**

M Olsan presented the LCA Liaison report.

**New Business –L Choate, M Olsan**

The Board discussed end of life issues and the need for a professional will. P Millhollon presented the ACA's policy and the idea of a "transfer plan". M Olsan to send all Board members ACA's policy for review. L Choate asked if the Board should develop a policy or endorse ACA's policy. G Perkins suggested ACA's policy be disseminated via an e-newsletter.

M Olsan asked the Board to consider moving the November Board meeting date from November 14<sup>th</sup> to November 21<sup>st</sup>. E Cowger motioned to move the November Board meeting to November 21<sup>st</sup>. K Lammert seconded. All approved; no abstentions. M Olsan thanked the Board for their flexibility and help.

G Perkins announced the next Board meeting on March 21<sup>st</sup> and asked MFTAC to contact her if any items were needed for the upcoming MFTAC/LPC Board update at the LAMFT conference.

**Closing**

A Williams motioned to adjourn the meeting at 4:11 PM. K Lammert seconded. All approved; no abstentions.

Respectfully Submitted by,

Mary Alice Olsan  
Executive Director